

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION REGULAR MEETING
THURSDAY, JANUARY 19, 2023
7:00 PM - BOARD ROOM
25700 OLD GRAND AVENUE
INGLESIDE, IL 60041**

AGENDA

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Roll Call	
IV.	Consent Agenda **	2
V.	Superintendent's Report – Recognition and Informational Items	
	A. Student Recognition	61
	B. Semester One Activities Update	62
	C. Principal's Report	64
	D. Student Representative's Report	65
VI.	Public Comment	
VII.	Superintendent's Report – Action Items	
	A. New Course Proposals for 2024/25 **	66
	B. School Board Policy Modifications – Second Reading **	80
	C. English Learner – Bilingual Education Program **	
	D. Spring Coaching Recommendations **	163
	E. Personnel **	164
VIII.	Business Affairs	
	A. Food Service – Mid-Year Review	165
IX.	Other Business	
	A. FOIA Request	173
X.	Closed Session	
	A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1) **	
	B. Student disciplinary cases 5 ILCS 120/2 (c)(9) **	
	C. Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2 (c)(2) **	
XI.	Action Items from Closed Session Discussion	
	A. Potential Board action regarding personnel **	
	B. Potential Board action regarding placement of a student **	
XII.	Adjourn	

** Indicates potential action item in open session

The next regular Board of Education meeting will be held on Thursday, February 16, 2023.

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING DECEMBER 15, 2022

PUBLIC HEARING – Tax Levy

A public hearing was convened at 6:45 p.m. The following Board members were in attendance by roll call: Hill, Kusiak, Jared, Fleming, Lescher, Yanik – Absent: Booth.

PLEDGE OF ALLEGIANCE

All those in attendance stood to recite the Pledge of Allegiance.

Public comment was solicited and none was given.

** At 6:48 p.m. a motion was made by Mrs. Fleming, second by Mr. Yanik to adjourn the public hearing.

CALL TO ORDER

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, December 15, 2022 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake.

ROLL CALL

On Roll Call, the following Members were found to be present:

Steve Hill, President
Kathy Kusiak, Vice President
John Jared, Secretary
Ivy Fleming, Member
Ed Lescher, Member
Bob Yanik, Member

Members absent:

◆ Shelly Booth, Member

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Mr. Jeremy Schmidt, Principal
Mr. Tom Ross, Athletic Director

◆ Mrs. Booth arrived at 7:37 p.m.

AUDIENCE

O'Dowd Family, A. Gardinier

CONSENT AGENDA

Minutes of regular meeting held November 17, 2022
Minutes of closed meeting held November 17, 2022
December Bills Payable
November Treasurer's Report
Destruction of closed meeting audio recording from June 17, 2021

** A motion was made by Mrs. Fleming, second by Mr. Yanik to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Fleming, Lescher, Yanik, Hill

Nay: None

Absent: Booth

Motion – **Passed**

SUPERINTENDENT'S REPORT – Recognition and Informational Items

Student Recognition

Dr. Sefcik introduced Emily O'Dowd, in the presence of her family, as the December Student of the Month. She read Emily's profile of accomplishments, which included academic achievements, extracurricular activities, service to the community, what she enjoys in her spare time, and future plans. Dr. Sefcik offered Emily the opportunity to speak to the Board and she thanked the Board and said it was a huge honor for her. The Board and audience applauded Emily and Dr. Sefcik presented her with a certificate to commemorate being chosen as the December Student of the Month.

New Course Proposals for 2024/25

Dr. Sefcik detailed the presentation that provided the highlights of the dual credit course proposals for consideration for the 2024/25 school year. The information included details of the seven new dual credit courses, the teacher qualifications, the process and considerations, and the next steps.

Fall Athletic Accomplishments

Dr. Sefcik asked Tom Ross, Athletic Director, to share the highlights from our fall athletic programs including participation and levels, participation by sport, GPA by sport, academic accolades, and athletic accomplishments.

New Athletic Proposals

Dr. Sefcik turned it over again to Mr. Ross to inform the Board about adding additional levels and corresponding coaches for girls' volleyball and boys' lacrosse athletic programs. He said due to the high level of interest and the number of athletes that needed to be cut, additional levels would meet the demand of the increased interest and involvement.

School Board Policy Modifications – First Reading

Dr. Sefcik referred to the listing of school board policy modifications and the supporting information that have been recommended by the Illinois Association of School Boards and legal counsel. Due to the large number of policies, this is only a first reading.

Joint Conference Session Debrief

Dr. Sefcik asked the Board if they wanted to share information from the Joint Conference. Dr. Sefcik shared she attended the session on amplifying student voices, Mrs. Kusiak shared the equity work and Trust Edge workshop, and Mr. Lescher and Mr. Yanik said they were disappointed that they couldn't get into the security meeting, which was held in a small room. They arrived early and the room was already full and overflow went into the hallway. Both were very interested in the security topic due to recent events.

◆ Mrs. Booth arrived at 7:37 p.m.

Principal's Report

Mr. Schmidt presented his monthly report which included information on Semester 1 Final Exams, Feeder School Articulations and Eighth Grade Placements, Bridging Student Transitions to High School, and Performing Arts Society. Mr. Schmidt also added the parent/teacher conferences were very well attended.

Student Representative's Report

Nicole Kaminski gave her monthly Student Representative's Report on activities being undertaken by National Honor Society, Principal's Advisory Club, and Sophomore Class Council. She also reported that in her Intro to Teaching class, the students were very impressed with Mrs. Reich's talk and with the guest speaker from WW Grainger who provided great information about finding your path in life and your profession.

SUPERINTENDENT'S REPORT – Action Items

School Board Policy Modification

Dr. Sefcik informed the Board that School Board Policy 7:70 - *Attendance and Truancy*, has a submission deadline of January 13, 2023, to the Illinois State Board of Education. The District was unable to receive a sample of the IASB policy until the most recent PRESS update. She recommended a waiver of the first reading due to the timeline to meet the submission date. The Board said they were ready to approve the revision.

** A motion was made by Mr. Jared, second by Mr. Yanik to approve the revised policy 7:70 – *Attendance and Truancy*.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Yanik, Hill, Kusiak

Nay: None

Absent:

Motion – **Passed**

Athletic Proposals

Dr. Sefcik recommended approval of an additional level and corresponding coach for the girls' volleyball program, effective the 2023/24 school year, and an additional level and corresponding coach for the boys' lacrosse program, effective immediately, to accommodate student-athlete interest.

** A motion was made by Mr. Lescher, second by Mr. Yanik to approve the athletic proposals, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Fleming, Lescher, Yanik, Hill, Kusiak, Jared

Nay: None

Absent:

Motion – **Passed**

Foreign Language Trip Requests

Dr. Sefcik informed the Board the foreign language department is requesting to reschedule foreign language trips that were not able to take place since 2019. French faculty, students, and chaperones will travel to France from March 22 – 30, 2024 to experience the language and culture. The approximate cost of the trip is \$4,223. The Spanish faculty, students, and chaperones will travel to Spain from March 22 – 31, 2024 to experience the language and culture. The approximate cost of this trip is \$4,322. All families will be required to purchase the Ultimate Plus insurance. Copies of both proposed itineraries were provided.

** A motion was made by Mr. Jared, second by Mrs. Kusiak to approve the foreign language trips, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Lescher, Yanik, Hill, Kusiak, Jared, Booth

Nay: None

Absent:

Motion – **Passed**

Overnight Trip Requests

Dr. Sefcik reported on the two overnight trip requests: 1) the Math Team is requesting to travel to a regional competition from February 24-25, 2023. The majority of trip costs will be paid with activity funds, with the exception of chaperone and fuel costs. 2) the Speech Team is requesting to travel to a sectional competition from February 10-11, 2023. The majority of the trip cost will be paid with activity funds, with the exception of entry fees, chaperone, and fuel costs. Both will be held in the DeKalb area with the specific location to be determined.

** A motion was made by Mrs. Kusiak, second by Mr. Lescher to approve the overnight trips, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Hill, Kusiak, Jared, Booth, Fleming

Nay: None

Absent:

Motion – **Passed**

Personnel

Dr. Sefcik made the following personnel recommendations:

Employment of the following individuals:

- Kay Ann Blaszczyk, Full-time Substitute, \$230 per day, starting 12/6/2022
- Mikeely Taylan, Paraprofessional, \$17.05/hr., starting 12/12/2022
- Tiffany Beaudry, on-call Food Service Sub, \$15.00/hr. starting TBD
- Nicole DiMaggio, Asst. Cheer Coach
- Nicole Maurer, BDIPS Paraprofessional, \$19.94/hr., starting 12/19/2022
- Renee Murrin, Bus Driver, \$20.54/hr., effective 12/13/2022
- Jason Montemayor, Asst. Wrestling Coach

Accept the resignation from the following:

- Dan Young, Football coach, effective immediately

Wage adjustment for Richard Wetter from \$19.40/hr. to \$20.90/hr., effective 12/19/2022

** A motion was made by Mr. Lescher, second by Mrs. Kusiak to approve the personnel recommendations as presented

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Kusiak, Jared, Booth, Fleming, Lescher

Nay: None

Absent:

Motion – **Passed**

BUSINESS AFFAIRS

Final 2022 Tax Levy

Mrs. Reich reported she presented the tentative 2022 Certificate of Tax Levy along with the Resolutions at last month's Board meeting. There have been no changes to what was previously presented and she recommended approval of the 2022 Final Tax levy.

** A motion was made by Mrs. Kusiak, second by Mrs. Fleming to approve the final 2022 Tax Levy and accompanying resolutions.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Kusiak, Jared, Booth, Fleming, Lescher, Yanik

Nay: None

Absent:

Motion – **Passed**

Coaching and Activities Meeting

Mrs. Reich reminded the Board that last month she presented the results of the Coaching and Sponsor meeting that is held with the union each year. There was a request that was discovered after the recommendation was made last month that was missed. The committee reconvened and discussed an additional dance coach. The data supports the addition of a .50 Assistant Dance coach for 2022/23 and the coach/athlete ratio will be reviewed after the season is over.

** A motion was made by Mr. Yanik, second by Mrs. Kusiak to approve the addition of a .50 Assistant Dance Coach for the 2022/23 season, with the coach/athlete ratios reviewed upon season completion.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Yanik, Hill

Nay: None

Absent:

Motion – **Passed**

OTHER BUSINESS

Dr. Sefcik informed the Board two FOIA requests were received and fulfilled.

CLOSED SESSION

No Closed Session was held.

ADJOURN

** At 8:08 p.m. a motion was made by Mr. Jared, second by Mr. Yanik to adjourn the meeting.

Steve Hill, President

John Jared, Secretary

Grant Community High School District 124
AP Invoice Listing Report
January 19, 2023

Total Invoices:	377	\$1,391,198.05
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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
22VETS L000	22Vets LLC	134041404	3002300033	mmjan23	AP	ATLONA AT-UHD-EX-70C-RX - VIDEO/AUDIO/INFRARED/SERIAL EXTENDER - HDMI	F B	12/20/2022	01/19/2023	R	\$322.32
							22-23				\$322.32
22VETS L000	22Vets LLC	136134305	3002300051	mmjan23	AP	Chromebooks	F B	12/22/2022	01/19/2023	R	\$280,700.00
							22-23				\$280,700.00
22VETS L000	22Vets LLC	220337	3002300036	mmjan23	AP	Exterior Cameras	F B	12/15/2022	01/19/2023	R	\$12,546.12
							22-23				\$12,546.12
NUMBER OF INVOICES: 3											\$293,568.44
ACCURATE001	ACCURATE BIOMETRICS	198662212	0000000000	mmjan23	AP	Fingerprinting DEC22	B	12/31/2022	01/19/2023	R	\$292.50
							22-23				\$292.50
NUMBER OF INVOICES: 1											\$292.50
AGPARTS 000	AGParts Worldwide Inc	036693	3002300041	mmjan23	AP	TSI - Chromebook Parts and Repairs	F B	12/05/2022	01/19/2023	R	\$699.65
							22-23				\$699.65
NUMBER OF INVOICES: 1											\$699.65
AIRGAS U000	Airgas Usa, Llc	9992961930	0000000000	mmjan23	AP	Cylinder Rental	B	11/30/2022	01/19/2023	R	\$99.62
							22-23				\$99.62
NUMBER OF INVOICES: 1											\$99.62
ALARM DE000	Alarm Detection Systems, Inc.	160450-1042	0000000000	mmjan23	AP	Qtrly Chrgs Jan-Mar23	B	12/11/2022	01/19/2023	R	\$190.17
							22-23				\$190.17
ALARM DE000	Alarm Detection Systems, Inc.	211637-1022	0000000000	mmjan23	AP	Semi-Annual Jan-Jun23	B	12/11/2022	01/19/2023	R	\$234.78
							22-23				\$234.78

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 2											\$424.95
ALBERTS0000	Albertsons / Safeway	186151	0000000000	mm121422	AP	Jewel Prchs 110722-120622	H	12/07/2022	12/14/2022	R	\$1,461.42
							22-23			112034	\$1,461.42
NUMBER OF INVOICES: 1											\$1,461.42
ALEXIAN 000	Alexian Brothers Behavioral Health	8105324-1 (OCT22)	0000000000	mmjan23	AP	5 days 101322-101922	B	10/19/2022	01/19/2023	R	\$200.00
							22-23				\$200.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8105743-2 NOV22	0000000000	mmjan23	AP	110122-112922	B	11/30/2022	01/19/2023	R	\$720.00
							22-23				\$720.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8106913-1 NOV22	0000000000	mmjan23	AP	110722-112222	B	11/30/2022	01/19/2023	R	\$840.00
							22-23				\$840.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8107842-1 NOV22	0000000000	mmjan23	AP	112822	B	11/30/2022	01/19/2023	R	\$80.00
							22-23				\$80.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8107903-1 NOV22	0000000000	mmjan23	AP	112822	B	11/30/2022	01/19/2023	R	\$40.00
							22-23				\$40.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8108049-1 NOV22	0000000000	mmjan23	AP	112822-113022	B	11/30/2022	01/19/2023	R	\$120.00
							22-23				\$120.00
NUMBER OF INVOICES: 6											\$2,000.00
ALLENDALE002	Allendale	202212083289	0000000000	mmjan23	AP	Tuition NOV22	B	11/30/2022	01/19/2023	R	\$5,124.87
							22-23				\$5,124.87
ALLENDALE002	Allendale	202301103289	0000000000	mmjan23	AP	Tuition DEC22	B	12/31/2022	01/19/2023	R	\$4,045.95
							22-23				\$4,045.95
NUMBER OF INVOICES: 2											\$9,170.82
ALPHA BA000	Alpha Baking Co., Inc.	DEC 2022	0000000000	mmjan23	AP	Baking 120122-121922	B	12/19/2022	01/19/2023	R	\$1,480.43

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
ALPHA BA000	Alpha Baking Co., Inc.	DEC 2022	*****CONTINUED*****				22-23				\$1,480.43
						NUMBER OF INVOICES: 1					\$1,480.43
AMAZON 000	Amazon	6045787810169488	0002300027	mmjan23	AP	Amazon purchases 2022-2023	B 12/10/2022	01/19/2023	R		\$5,509.34
							22-23				\$5,509.34
						NUMBER OF INVOICES: 1					\$5,509.34
AMAZON C000	Amazon Capital Services	16C7-63P6-47RL	0002300023	mm122022	AP	Amazon purchases 2022-2023	H 12/01/2022	12/20/2022	R		\$579.50
							22-23		112068		\$579.50
						NUMBER OF INVOICES: 1					\$579.50
ANDERJER000	Anderson, Jeremy J.	12082022 Meijer	0000000000	mmjan23	AP	PBIS reimbursement	B 12/08/2022	01/19/2023	R		\$15.87
							22-23				\$15.87
ANDERJER000	Anderson, Jeremy	12092022 Party City	0000000000	mmjan23	AP	PBIS reimbursement	B 12/09/2022	01/19/2023	R		\$75.92
							22-23				\$75.92
ANDERJER000	Anderson, Jeremy	12202022 Jewel	0000000000	mmjan23	AP	PBIS reimbursement	B 12/20/2022	01/19/2023	R		\$51.67
							22-23				\$51.67
						NUMBER OF INVOICES: 3					\$143.46
ANDERSON003	Anderson Lock	1109625	0000000000	mmjan23	AP	Control Keys	B 12/27/2022	01/19/2023	R		\$145.50
							22-23				\$145.50
						NUMBER OF INVOICES: 1					\$145.50
ANTIOCH 005	Antioch Community High School	BJVWR ANTIOCH	0000000000	mmjan23	AP	GRANT JV BOYS WRESTLING	B 12/12/2022	01/19/2023	R		\$210.00
						ENTRY FEE ANTIOCH INVITE 12					
						17 22					
							22-23				\$210.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
ANTIOCH 005	Antioch Community High School	BTRK ANTIOCH 3 17 53	0000000000	mmjan23	AP	GRANT VARSITY BOYS TRACK ENTRY FEE ANTIOCH MEET 3 17 23 GRANT FROSH SOPH BOYS TRACK ENTRY FEE ANTIOCH INVITATIONAL 5 3 23	B	01/09/2023	01/19/2023	R	\$570.00
							22-23				\$570.00
ANTIOCH 005	Antioch Community High School	GTRK ANTIOCH 3 18 23	0000000000	mmjan23	AP	GRANT VARSITY GIRLS TRACK ENTRY FEE ANTIOCH INVITE 3 18 23	B	01/09/2023	01/19/2023	R	\$400.00
							22-23				\$400.00
						NUMBER OF INVOICES: 3					\$1,180.00
ARNDTKRI000	Arndt, Kristen	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$525.00
							22-23				\$525.00
						NUMBER OF INVOICES: 1					11 \$525.00
ASCEND E000	ASCEND EDUCATION	AE 105475	0032300022	mmjan23	AP	Ascend Math Licenses for Special Ed math students	F B	09/14/2022	01/19/2023	R	\$2,240.00
							22-23				\$2,240.00
						NUMBER OF INVOICES: 1					\$2,240.00
ASHMOSTE000	Ashmore, Stephanie	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$600.00
							22-23				\$600.00
ASHMOSTE000	Ashmore, Stephanie	EDCL5568	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$450.00
							22-23				\$450.00
						NUMBER OF INVOICES: 2					\$1,050.00
ASSETWOR000	AssetWorks Risk Management Inc	INV000000000001654	0000000000	mmjan23	AP	Claim Generation/Processing	B	12/13/2022	01/19/2023	R	\$231.80
							22-23				\$231.80

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$231.80
AT & T 001	AT & T	0612194704	0000000000	mm122022	AP	8310011444996 120722-010623	H	12/07/2022	12/20/2022	R	\$361.23
							22-23			112069	\$361.23
AT & T 001	AT & T	9143194704	0000000000	mm122022	AP	8310011444894 120722-010623	H	12/07/2022	12/20/2022	R	\$378.69
							22-23			112069	\$378.69
NUMBER OF INVOICES: 2											\$739.92
AT&T 002	AT&T	847587259712	0000000000	mm122922	AP	84758725975566 112022-121922	H	12/05/2022	12/29/2022	R	\$7,525.83
							22-23			112078	\$7,525.83
NUMBER OF INVOICES: 1											\$7,525.83
ATHLETIC001	ATHLETICO MANAGEMENT LLC	823717	0000000000	mmjan23	AP	ATC Contract 22-23	B	12/01/2022	01/19/2023	R	\$12,613.33
							22-23				\$12,613.33
NUMBER OF INVOICES: 1											\$12,613.33
ATLAS LA000	Atlas Language Services Inc.	P123	0000000000	mmjan23	AP	Translation Services	B	12/15/2022	01/19/2023	R	\$2,299.86
							22-23				\$2,299.86
ATLAS LA000	Atlas Language Services Inc.	P136	0000000000	mmjan23	AP	Translation Services	B	12/15/2022	01/19/2023	R	\$883.80
							22-23				\$883.80
ATLAS LA000	Atlas Language Services Inc.	P143	0000000000	mmjan23	AP	Translation Services	B	12/15/2022	01/19/2023	R	\$164.34
							22-23				\$164.34
ATLAS LA000	Atlas Language Services Inc.	P145	0000000000	mmjan23	AP	Translation Services	B	12/15/2022	01/19/2023	R	\$65.00
							22-23				\$65.00
ATLAS LA000	Atlas Language Services Inc.	P150	0000000000	mmjan23	AP	Translation Services	B	01/03/2023	01/19/2023	R	\$133.56
							22-23				\$133.56

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 5											\$3,546.56
AVALON P000	Avalon Petroleum Co.	033491	0000000000	mmjan23	AP	Ultra Low Sulfur-Winter	B	12/15/2022	01/19/2023	R	\$2,074.77
							22-23				\$2,074.77
AVALON P000	Avalon Petroleum Co.	561997	0000000000	mmjan23	AP	RFG 10% Ethanol	B	12/16/2022	01/19/2023	R	\$4,690.12
							22-23				\$4,690.12
AVALON P000	Avalon Petroleum Co.	584334	0000000000	mmjan23	AP	RFG 10% Ethanol	B	11/25/2022	01/19/2023	R	\$2,746.80
							22-23				\$2,746.80
AVALON P000	Avalon Petroleum Co.	584338	0000000000	mmjan23	AP	RFG 10% Ethanol	B	12/02/2022	01/19/2023	R	\$2,858.69
							22-23				\$2,858.69
AVALON P000	Avalon Petroleum Co.	584339	0000000000	mmjan23	AP	RFG 10% Ethanol	B	12/09/2022	01/19/2023	R	\$2,400.39
							22-23				\$2,400.39
NUMBER OF INVOICES: 5											13 \$14,770.77
BABICMIC000	Babicz, Michael	12152022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/15/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
BARCHKAT000	Barchman, Kathy	12202022	0000000000	mmjan23	AP	Job Site Mileage	B	12/20/2022	01/19/2023	R	\$118.75
						Reimbursement					
							22-23				\$118.75
NUMBER OF INVOICES: 1											\$118.75
BARKEALL000	Barker, Allison	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$525.00
							22-23				\$525.00
NUMBER OF INVOICES: 1											\$525.00
BARRINGT002	Barrington High School	BWR BARRINTON 11 25	0000000000	mmjan23	AP	GRANT VARSITY BOYS WRESTLING	B	12/12/2022	01/19/2023	R	\$350.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
BARRINGT002	Barrington High School	BWR BARRINTON 11 25	*****CONTINUED*****			ENTRY FEE MOORE PRETTYMAN INVITE 11 25 22	22-23				\$350.00
BARRINGT002	Barrington High School	GTRK BARRINGTON 4 14	0000000000	mmjan23	AP	GRANT VARSITY AND JV GIRLS TRACK ENTRY FEE BARRINGTON INVITATIONAL 4 14 23	B	01/09/2023	01/19/2023	R	\$350.00
							22-23				\$350.00
						NUMBER OF INVOICES: 2					\$700.00
BATAVIA 001	BATAVIA HIGH SCHOOL	WR BATAVIA 1 14 23	0000000000	mmjan23	AP	GRANT VARSITY BOYS WRESTLING ENTRY FEE BATAVIA INVITE 1 14 23	B	12/12/2022	01/19/2023	R	\$375.00
							22-23				\$375.00
						NUMBER OF INVOICES: 1					14 \$375.00
BEHM DAV002	Behm, Dave	EDCL5575	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$525.00
							22-23				\$525.00
						NUMBER OF INVOICES: 1					\$525.00
BELL ROB001	Bell, Robert	12172022 3:00PM	0000000000	MMJAN23	AP	NLCC Girls V	B	12/16/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
BILBRAMA000	Bilbrey, Amanda	121422 Antioch Pizza	0000000000	mmjan23	AP	PBIS Reimbursement	B	12/14/2022	01/19/2023	R	\$72.00
							22-23				\$72.00
BILBRAMA000	Bilbrey, Amanda	12192022	0000000000	mmjan23	AP	IAPHERD Reimbursement	B	12/19/2022	01/19/2023	R	\$238.00
							22-23				\$238.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
BILBRAMA000	Bilbrey, Amanda	LEAD437	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/15/2022	01/19/2023	R	\$1,350.87
							22-23				\$1,350.87
						NUMBER OF INVOICES: 3					\$1,660.87
BITLEGAR000	Bitler, Gary	12142022 5:30pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/14/2022	01/19/2023	R	\$61.00
							22-23				\$61.00
BITLEGAR000	Bitler, Gary	12142022 7:00pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/14/2022	01/19/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
BMO	000 Bmo	5550080001721955	0000000000	mm122022	AP	GEIST DEC22 STMT	H	12/05/2022	12/20/2022	R	\$749.00
							22-23			112073	\$749.00
BMO	000 Bmo	5550080001785679	0000000000	mm122022	AP	SEFCIK DEC22 STMT	H	12/05/2022	12/20/2022	R	\$-797.43
							22-23			112073	\$-797.43
BMO	000 Bmo	5550080001801856	0000000000	mm122022	AP	SCHMIDT DEC22 STMT	H	12/05/2022	12/20/2022	R	\$594.93
							22-23			112073	\$594.93
BMO	000 Bmo	5569350000572769	0000000000	mm122022	AP	SOENKSEN DEC22 STMT	H	12/05/2022	12/20/2022	R	\$630.76
							22-23			112073	\$630.76
BMO	000 Bmo	5569350000664095	0000000000	mm122022	AP	ROSS DEC22 STMT	H	12/05/2022	12/20/2022	R	\$1,292.16
							22-23			112073	\$1,292.16
BMO	000 Bmo	5569350124430787	0000000000	mm122022	AP	SCHOELL DEC22 STMT	H	12/05/2022	12/20/2022	R	\$223.37
							22-23			112073	\$223.37
BMO	000 Bmo	5569350155317523	0000000000	mm122022	AP	STAPLES DEC22 STMT	H	12/05/2022	12/20/2022	R	\$3,394.65
							22-23			112073	\$3,394.65
BMO	000 Bmo	5569350158380494	0000000000	mm122022	AP	KOSSAK DEC22 STMT	H	12/05/2022	12/20/2022	R	\$4,817.77
							22-23			112073	\$4,817.77

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
BMO	000 Bmo	5569350184389972	0000000000	mm122022	AP	MILLER DEC22 STMT	H	12/05/2022	12/20/2022	R	\$565.52
							22-23			112073	\$565.52
BMO	000 Bmo	5569350192989003	0000000000	mm122022	AP	REICH DEC22 STMT	H	12/05/2022	12/20/2022	R	\$18,388.92
							22-23			112073	\$18,388.92
NUMBER OF INVOICES: 10											\$29,859.65
BOSTOJAS000	Boston, Jason	12/10/2022 3:00pm	0000000000	mmjan23	AP	NLCC Boys V	B	12/09/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
BROGANS 000	Brogans	12012022	0000000000	mmjan23	AP	Math Team	B	12/01/2022	01/19/2023	R	\$478.50
						trophy/medals/ribbons					
							22-23				\$478.50
NUMBER OF INVOICES: 1											16 \$478.50
BROOKSTO000	Brookstone Printing Company	104750	0000000000	mmjan23	AP	The Bark Magazine	B	01/05/2023	01/19/2023	R	\$4,870.00
							22-23				\$4,870.00
NUMBER OF INVOICES: 1											\$4,870.00
BSN SPOR000	Bsn Sports	919385023	0502300038	mmjan23	AP	POLE VAULT STANDARDS	F B	11/21/2022	01/19/2023	R	\$2,860.36
							22-23				\$2,860.36
BSN SPOR000	Bsn Sports	919450747	0502300039	mmjan23	AP	COACHES PARKAS	F B	11/25/2022	01/19/2023	R	\$345.93
							22-23				\$345.93
NUMBER OF INVOICES: 2											\$3,206.29
BUFFALO 002	Buffalo Grove High School	BTRK BG 3 4 23	0000000000	mmjan23	AP	GRANT BOYS VARSITY TRACK	B	01/09/2023	01/19/2023	R	\$300.00
						ENTRY FEE BUFFALO GROVE					
						INVITATIONAL 3/4/23					
							22-23				\$300.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 1											\$300.00
BUILDING000	Building Blocks For Kids Success	477	0000000000	mmjan23	AP	Occupational Therapy	B	01/02/2023	01/19/2023	R	\$3,222.00
22-23											\$3,222.00
NUMBER OF INVOICES: 1											\$3,222.00
CALHOPAT000	Calhoun, Patrice	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$525.00
22-23											\$525.00
NUMBER OF INVOICES: 1											\$525.00
CANNOSHA000	Cannon, Shane	12/14/2022 7:00pm	0000000000	mmjan23	AP	NLCC Boys V	B	12/14/2022	01/19/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 1											\$77.00
CAREY EL000	Carey Electric Contracting, Inc	404482	0000000000	mmjan23	AP	BLDG & GRNDS service	B	01/10/2023	01/19/2023	R	\$1,102.00
22-23											\$1,102.00
CAREY EL000	Carey Electric Contracting, Inc	404483	0000000000	mmjan23	AP	BLDG & GRNDS service	B	01/10/2023	01/19/2023	R	\$1,317.00
22-23											\$1,317.00
CAREY EL000	Carey Electric Contracting, Inc	404484	0000000000	mmjan23	AP	BLDG & GRNDS service	B	01/10/2023	01/19/2023	R	\$1,528.00
22-23											\$1,528.00
CAREY EL000	Carey Electric Contracting, Inc	PROJ 22002	0000000000	mm010623	AP	APP3-Summer22 Work	H	10/13/2022	01/06/2023	S	\$15,907.57
22-23										112086	\$15,907.57
NUMBER OF INVOICES: 4											\$19,854.57
CARLSBRI000	Carlson, Brian	12/10/2022 3:00pm	0000000000	mmjan23	AP	NLCC Boys V	B	12/09/2022	01/19/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 1											\$77.00
CENTRAL 010	Central Clothing Company	2305	0502300040	mmjan23	AP	COACHES HATS	F B	11/21/2022	01/19/2023	R	\$206.94

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
CENTRAL 010	Central Clothing Company	2305		*****CONTINUED*****			22-23				\$206.94
						NUMBER OF INVOICES: 1					\$206.94
CHAIN O'001	Chain O' Lakes Transportation	0916	0000000000	mmjan23	AP	SpecEd Trnsprt DEC22	B 12/31/2022	01/19/2023	R		\$2,240.00
							22-23				\$2,240.00
						NUMBER OF INVOICES: 1					\$2,240.00
CHAIN O'003	Chain O'Lakes Area Chamber of Comm	9468371	0000000000	mmjan23	AP	Membership dues	B 12/01/2022	01/19/2023	R		\$80.00
							22-23				\$80.00
						NUMBER OF INVOICES: 1					\$80.00
CHANGE A000	Change Academy at Lake of the Ozar	INV054176	0000000000	mmjan23	AP	Tuition/Rsdnt SEPT22	B 09/30/2022	01/19/2023	R		\$12,214.56
							22-23				\$12,214.56
											18
CHANGE A000	Change Academy at Lake of the Ozar	INV056106	0000000000	mmjan23	AP	Tuition Adjmnt Sept-Oct22	B 11/07/2022	01/19/2023	R		\$458.64
							22-23				\$458.64
CHANGE A000	Change Academy at Lake of the Ozar	INV056108	0000000000	mmjan23	AP	Rsdnt Adjmnt Sept-Oct22	B 11/07/2022	01/19/2023	R		\$3,889.36
							22-23				\$3,889.36
CHANGE A000	Change Academy at Lake of the Ozar	INV057218	0000000000	mmjan23	AP	Tuition NOV22	B 11/30/2022	01/19/2023	R		\$14,144.50
							22-23				\$14,144.50
						NUMBER OF INVOICES: 4					\$30,707.06
CHUPIJAS000	Chupich, Jason	12/10/2022 1:30pm	0000000000	mmjan23	AP	NLCC Boys JV	B 12/09/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
CINTAS 4000	Cintas 47P	DEC 2022	0000000000	mmjan23	AP	Towel Service	B 12/16/2022	01/19/2023	R		\$288.75
							22-23				\$288.75

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC	AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
						NUMBER OF INVOICES:	1					\$288.75
CLARKANT000	Clarke, Anthony	12/12/2022 5:00pm	0000000000	mmjan23	AP	High School Wrestling V	B	12/12/2022	01/19/2023	R		\$212.00
							22-23					\$212.00
						NUMBER OF INVOICES:	1					\$212.00
COLLEGE 007	College Board	EA00176170	0002300008	mmjan23	AP	Fall PSAT 9/10/11	P B	12/08/2022	01/19/2023	R		\$12,404.00
							22-23					\$12,404.00
						NUMBER OF INVOICES:	1					\$12,404.00
COMCAST 001	Comcast	160528226	0000000000	mm121422	AP	900023977 DEC22	H	12/01/2022	12/14/2022	R		\$3,733.68
							22-23			112035		\$3,733.68
COMCAST 001	Comcast	161193474	0000000000	mm121422	AP	960050207 DEC22	H	12/01/2022	12/14/2022	R		\$779.60
							22-23			112035		\$779.60
COMCAST 001	Comcast	161193482	0000000000	mm121422	AP	974472148 DEC22	H	12/01/2022	12/14/2022	R		\$379.90
							22-23			112035		\$379.90
						NUMBER OF INVOICES:	3					\$4,893.18
COMCAST 002	Comcast Cable	8771010010005972	0000000000	mm010623	AP	Stdnt Internet 122522-012423	H	12/22/2022	01/06/2023	R		\$9.95
							22-23			112087		\$9.95
COMCAST 002	Comcast Cable	8771100240009348	0000000000	mm010623	AP	CABLE 010823-020723	H	12/28/2022	01/06/2023	R		\$10.58
							22-23			112087		\$10.58
COMCAST 002	Comcast Cable	8771101420419695	0000000000	mm122022	AP	Internet 121222-011123	H	12/08/2022	12/20/2022	R		\$35.63
							22-23			112074		\$35.63
						NUMBER OF INVOICES:	3					\$56.16
COMMUNIT005	Community Mechanical & Automation	1861	0000000000	mmjan23	AP	DEC22 Service calls	B	01/03/2023	01/19/2023	R		\$5,243.00
							22-23					\$5,243.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$5,243.00
CONNECTI001	Connections Day School South	30542	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,337.70
							22-23				\$4,337.70
NUMBER OF INVOICES: 1											\$4,337.70
CONNECTI002	Connections Day School	34171	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34172	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34173	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34174	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34175	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,972.35
							22-23				\$4,972.35
NUMBER OF INVOICES: 5											\$24,861.75
CONNECTI004	Connections Academy East	10536	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,966.50
							22-23				\$4,966.50
CONNECTI004	Connections Academy East	10537	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$4,966.50
							22-23				\$4,966.50
NUMBER OF INVOICES: 2											\$9,933.00
CONSTELL000	Constellation New Energy, Inc	63878689101	0000000000	mmjan23	AP	764073-46291 NOV22	B	11/30/2022	01/19/2023	R	\$17,283.87
							22-23				\$17,283.87

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CONSTELL000	Constellation New Energy, Inc	64109217501	0000000000	mmjan23	AP	764073-46291 DEC22	B	12/30/2022	01/19/2023	R	\$23,451.41
							22-23				\$23,451.41
CONSTELL000	Constellation New Energy, Inc	64109297301	0000000000	mmjan23	AP	764073-46292 DEC22	B	12/30/2022	01/19/2023	R	\$327.09
							22-23				\$327.09
CONSTELL000	Constellation New Energy, Inc	64141936301	0000000000	mmjan23	AP	2857041-0 DEC22	B	12/21/2022	01/19/2023	R	\$39.10
							22-23				\$39.10
NUMBER OF INVOICES: 4											\$41,101.47
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3629777	0000000000	mmjan23	AP	BG-11642 gas service	B	12/09/2022	01/19/2023	R	\$679.90
							22-23				\$679.90
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3629778	0000000000	mmjan23	AP	BG-5862 gas service	B	12/09/2022	01/19/2023	R	\$20,335.76
							22-23				\$20,335.76
NUMBER OF INVOICES: 2											21 \$21,015.66
CRAMBTRI000	Crambes, Trisha	CI5353/CI5091	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$591.00
							22-23				\$591.00
NUMBER OF INVOICES: 1											\$591.00
CRESCENT000	Crescent Electric Supply Co.	S511015748.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/30/2022	01/19/2023	R	\$268.13
							22-23				\$268.13
NUMBER OF INVOICES: 1											\$268.13
DEERFIEL001	Deerfield High School	WR DEERFIELD 12 3 22	0000000000	mmjan23	AP	GRANT JV BOYS WRESTLING ENTRY FEE DEERFIELD INVITE 12 3 22	B	12/12/2022	01/19/2023	R	\$300.00
							22-23				\$300.00
NUMBER OF INVOICES: 1											\$300.00
DERESMAR000	Deresinski, Mark	12222022 5:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/21/2022	01/19/2023	R	\$77.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
DERESMAR000	Deresinski, Mark	12222022 5:30pm	*****CONTINUED*****				22-23					\$77.00
						NUMBER OF INVOICES: 1						\$77.00
DIANAEMM001	Diana, Emmy	LIT5353	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R		\$591.00
							22-23					\$591.00
						NUMBER OF INVOICES: 1						\$591.00
DOCUSIGN000	DocuSign Inc	111100049464	0000000000	mmjan23	AP	Enterprise Pro Ed/Premier support	B	12/07/2022	01/19/2023	R		\$9,516.00
							22-23					\$9,516.00
						NUMBER OF INVOICES: 1						\$9,516.00
DONE DEA000	Done Deal Promotions	83101	0000000000	mmjan23	AP	PE Uniforms	B	01/05/2023	01/19/2023	R		\$985.27
							22-23					\$985.27
						NUMBER OF INVOICES: 1						\$985.27
DOUD REB000	Doud, Rebecca	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R		\$525.00
							22-23					\$525.00
						NUMBER OF INVOICES: 1						\$525.00
DOYLESTE000	Doyle, Steven	12152022 5:30pm	0000000000	mmjan23	AP	NLCC Girls JV	B	12/15/2022	01/19/2023	R		\$61.00
							22-23					\$61.00
						NUMBER OF INVOICES: 1						\$61.00
DRAKEROM000	Drake, Romell	12142022 5:30pm	0000000000	mmjan23	AP	NLCC Boys JV	B	12/14/2022	01/19/2023	R		\$61.00
							22-23					\$61.00
						NUMBER OF INVOICES: 1						\$61.00
DUBOITHO000	Dubois, Thomas	12162022	0000000000	mmjan23	AP	CDL Reimbursement	B	12/16/2022	01/19/2023	R		\$60.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
DUBOITH0000	Dubois, Thomas	12162022		*****CONTINUED*****			22-23				\$60.00
						NUMBER OF INVOICES: 1					\$60.00
DURHAM S001	Durham School Services	91941246	0000000000	mmjan23	AP	SpecEd Trnsprt DEC22	B	12/28/2022	01/19/2023	R	\$19,739.48
							22-23				\$19,739.48
						NUMBER OF INVOICES: 1					\$19,739.48
EI US LL000	EI US LLC	INV118948	0000000000	mmjan23	AP	Hospital Tutoring	B	11/25/2022	01/19/2023	R	\$224.44
							22-23				\$224.44
EI US LL000	EI US LLC	INV120164	0000000000	mmjan23	AP	Hospital Tutoring	B	11/30/2022	01/19/2023	R	\$336.66
							22-23				\$336.66
EI US LL000	EI US LLC	INV121055	0000000000	mmjan23	AP	Hospital Tutoring	B	12/09/2022	01/19/2023	R	\$673.32
							22-23				\$673.32
						NUMBER OF INVOICES: 3					\$1,234.42
ELLIOLAW000	Elliott, Lawrence	01092023	0000000000	mmjan23	AP	Mileage reimbursement	B	01/09/2023	01/19/2023	R	\$42.56
							22-23				\$42.56
						NUMBER OF INVOICES: 1					\$42.56
ENGLER,C000	Engler,Callaway,Baasten & Sraga L	30865	0000000000	mmjan23	AP	General Law NOV22	B	12/06/2022	01/19/2023	R	\$25.00
							22-23				\$25.00
ENGLER,C000	Engler,Callaway,Baasten & Sraga L	30997	0000000000	mmjan23	AP	General Law DEC22	B	12/28/2022	01/19/2023	R	\$100.00
							22-23				\$100.00
						NUMBER OF INVOICES: 2					\$125.00
ERIKSSON000	Eriksson Engineering	26560	0000000000	mmjan23	AP	Civil Engineering Services	B	12/16/2022	01/19/2023	R	\$640.00
							22-23				\$640.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1						\$640.00
FAHY JUS000	Fahy, Justin	12102022 3:00pm	0000000000	mmjan23	AP	NLCC Boys V	B	12/09/2022	01/19/2023	R		\$77.00
							22-23					\$77.00
						NUMBER OF INVOICES: 1						\$77.00
FLINN SC000	Flinn Scientific	2819619	0032300017	mmjan23	AP	2nd portion of Chemistry Flinn order - please bid first and then order	P B	12/19/2022	01/19/2023	R		\$53.60
							22-23					\$53.60
						NUMBER OF INVOICES: 1						\$53.60
FLORIJOH000	Florian, John JR	01062023	0000000000	mmjan23	AP	CDL Reimbursement	B	01/06/2023	01/19/2023	R		\$60.00
							22-23					\$60.00
						NUMBER OF INVOICES: 1						24 \$60.00
FOLLETT 009	Follett Content Solutions LLC	561074F	0000000000	mmjan23	AP	Library Supply	B	12/13/2022	01/19/2023	R		\$214.97
							22-23					\$214.97
FOLLETT 009	Follett Content Solutions LLC	570647A	0000000000	mmjan23	AP	Library Supply	B	12/06/2022	01/19/2023	R		\$487.94
							22-23					\$487.94
FOLLETT 009	Follett Content Solutions LLC	584060	0000000000	mmjan23	AP	Library Supply	B	12/08/2022	01/19/2023	R		\$583.61
							22-23					\$583.61
FOLLETT 009	Follett Content Solutions LLC	589829	0000000000	mmjan23	AP	Library Supply	B	12/15/2022	01/19/2023	R		\$395.16
							22-23					\$395.16
						NUMBER OF INVOICES: 4						\$1,681.68
FORMLABS000	Formlabs Inc.	1445896	0112300014	mmjan23	AP	CTE Supplies Order	F B	12/07/2022	01/19/2023	R		\$1,211.43
							22-23					\$1,211.43

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>	
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>	
						NUMBER OF INVOICES:	1				\$1,211.43	
FOX LAKE010	Fox Lake Rotary	12202022	0000000000	mmjan23	AP	Jan-Mar23 dues	B	12/20/2022	01/19/2023	R	\$50.00	
							22-23				\$50.00	
						NUMBER OF INVOICES:	1				\$50.00	
FRANCZEK000	Franczek P.C.	218444	0000000000	mm010623	AP	NOV2022 Legal Services	H	12/26/2022	01/06/2023	R	\$499.50	
							22-23			112088	\$499.50	
						NUMBER OF INVOICES:	1				\$499.50	
FULK TRE000	FULK, TREVOR	12152022	7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/15/2022	01/19/2023	R	\$77.00
							22-23				\$77.00	
						NUMBER OF INVOICES:	1				\$77.00	
GAUGEJAM000	Gauger, James J	12152022	5:30pm	0000000000	mmjan23	AP	NLCC Girls Freshman A	B	12/15/2022	01/19/2023	R	\$61.00
							22-23				\$61.00	
						NUMBER OF INVOICES:	1				\$61.00	
GBJ SALE000	GBJ Sales, LLC	4691	0000000000	mmjan23	AP	HD Floor Degreaser	B	12/21/2022	01/19/2023	R	\$139.95	
							22-23				\$139.95	
						NUMBER OF INVOICES:	1				\$139.95	
GFC LEAS000	GFC Leasing	I00785582	0000000000	mmjan23	AP	Copier Lease Pymt	B	12/16/2022	01/19/2023	R	\$7,261.00	
							22-23				\$7,261.00	
						NUMBER OF INVOICES:	1				\$7,261.00	
GIANT ST000	Giant Steps	124G-1122SF	0000000000	mmjan23	AP	Free/Reduce Lunch NOV22	B	12/22/2022	01/19/2023	R	\$110.50	
							22-23				\$110.50	

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
GIANT ST000	Giant Steps	124G-1222S	0000000000	mmjan23	AP	Tuition DEC22	B	12/22/2022	01/19/2023	R	\$5,058.08
							22-23				\$5,058.08
						NUMBER OF INVOICES: 2					\$5,168.58
GLASEJOH000	Glaser, John	12062022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/05/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
GLENBARD004	Glenbard North High School	WR GLENBARD NORTH	0000000000	mmjan23	AP	GRANT VARSITY WRESTLING	B	12/12/2022	01/19/2023	R	\$200.00
						ENTRY FEE GLENBARD NORTH					
						QUAD 12 10 22					
							22-23				\$200.00
						NUMBER OF INVOICES: 1					\$200.00
											26
GLENBRO0001	Glenbrook South High School	WR GBS 12 16 22	0000000000	mmjan23	AP	GRANT VARSITY BOYS WRESTLING	B	12/12/2022	01/19/2023	R	\$425.00
						ENTRY FEE GLENBROOK SOUTH					
						INVITE 12 16 22					
							22-23				\$425.00
						NUMBER OF INVOICES: 1					\$425.00
GLENBRO0002	Glenbrook North	11072022	0000000000	mm122022	AP	NSCL Annual Dues	H	11/07/2022	12/20/2022	R	\$100.00
							22-23			112075	\$100.00
						NUMBER OF INVOICES: 1					\$100.00
GORDON F000	Gordon Flesch Company Inc.	IN13997262	0000000000	mmjan23	AP	per copy maint charges	B	12/05/2022	01/19/2023	R	\$1,424.58
							22-23				\$1,424.58
GORDON F000	Gordon Flesch Company Inc.	IN14033283	0000000000	mmjan23	AP	Per copy maint charges	B	01/05/2023	01/19/2023	R	\$188.20
							22-23				\$188.20

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 2											\$1,612.78
GORDON F001	Gordon Food Service, Inc.	222232303	0000000000	mmjan23	AP	Food Lab supply	B	10/04/2022	01/19/2023	R	\$103.62
							22-23				\$103.62
GORDON F001	Gordon Food Service, Inc.	222301950	0000000000	mmjan23	AP	Kitchen Food supply	B	10/06/2022	01/19/2023	R	\$5,227.68
							22-23				\$5,227.68
GORDON F001	Gordon Food Service, Inc.	222301963	0000000000	mmjan23	AP	Food Lab supply	B	10/06/2022	01/19/2023	R	\$273.80
							22-23				\$273.80
GORDON F001	Gordon Food Service, Inc.	222418288	0000000000	mmjan23	AP	Food Lab supply	B	10/11/2022	01/19/2023	R	\$245.72
							22-23				\$245.72
GORDON F001	Gordon Food Service, Inc.	222441400	0000000000	mmjan23	AP	Food Lab supply	B	10/11/2022	01/19/2023	R	\$66.14
							22-23				\$66.14
GORDON F001	Gordon Food Service, Inc.	222775924	0000000000	mmjan23	AP	Food Lab supply	B	10/25/2022	01/19/2023	R	\$384.35
							22-23				\$384.35
GORDON F001	Gordon Food Service, Inc.	223597851	0000000000	mmjan23	AP	Food Lab supply	B	11/29/2022	01/19/2023	R	\$290.48
							22-23				\$290.48
GORDON F001	Gordon Food Service, Inc.	223824691	0000000000	mmjan23	AP	Food Lab supply	B	12/08/2022	01/19/2023	R	\$88.93
							22-23				\$88.93
GORDON F001	Gordon Food Service, Inc.	223857106	0000000000	mmjan23	AP	Kitchen Food supply	B	12/08/2022	01/19/2023	R	\$43.05
							22-23				\$43.05
GORDON F001	Gordon Food Service, Inc.	224003863	0000000000	mmjan23	AP	Food Lab supply	B	12/15/2022	01/19/2023	R	\$97.26
							22-23				\$97.26
GORDON F001	Gordon Food Service, Inc.	DEC22 100217416	0000000000	mmjan23	AP	Food DEC 2022	B	12/20/2022	01/19/2023	R	\$37,335.41
							22-23				\$37,335.41

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 11											\$44,156.44
GRACEWOR000	Graceworkz, Llc	9514	0000000000	mmjan23	AP	Toner	B	10/13/2022	01/19/2023	R	\$378.82
							22-23				\$378.82
NUMBER OF INVOICES: 1											\$378.82
GRANT CH003	Grant Chsd 124 Activity Fund	01052023	0000000000	mmjan23	AP	Fees Pd DEC22	B	01/05/2023	01/19/2023	S	\$1,500.00
							22-23				\$1,500.00
NUMBER OF INVOICES: 1											\$1,500.00
GRANT CO001	Grant Community High School Distri	01052023	0000000000	mmjan23	AP	Fees Pd DEC22-CALC3	B	01/05/2023	01/19/2023	S	\$800.00
							22-23				\$800.00
NUMBER OF INVOICES: 1											\$800.00
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128208992	0000000000	mmjan23	AP	Beverages-Vending	B	12/13/2022	01/19/2023	R	\$1,216.05
							22-23				\$1,216.05
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128209165	0000000000	mmjan23	AP	Beverages-Vending	B	01/10/2023	01/19/2023	R	\$876.53
							22-23				\$876.53
NUMBER OF INVOICES: 2											\$2,092.58
GUARDIAN001	Guardian	00 554362	0000000000	mm122922	AP	Dental/Life JAN 2023	H	12/20/2022	12/29/2022	R	\$5,750.40
							22-23		112079		\$5,750.40
NUMBER OF INVOICES: 1											\$5,750.40
GUIDING 000	Guiding Light Autism Academy	4197	0000000000	mmjan23	AP	Rate adjmt Sept22-May22	B	06/13/2022	01/19/2023	R	\$139.10
							22-23				\$139.10
GUIDING 000	Guiding Light Autism Academy	4218	0000000000	mmjan23	AP	Rate adjmt Apr22-May22	B	06/13/2022	01/19/2023	R	\$86.64
							22-23				\$86.64

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
						NUMBER OF INVOICES: 2					\$225.74
H.D. JAC000	H.D. Jacobs High School	GBWL JACOBS 1 14 23	0000000000	mmjan23	AP	GRANT VARISTY GIRLS BOWLING ENTRY FEE JACOBS INVITE 1 24 13	B	12/12/2022	01/19/2023	R	\$250.00
							22-23				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
HAVENAND000	Havenga, Andrew	115T02	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$323.00
							22-23				\$323.00
						NUMBER OF INVOICES: 1					\$323.00
HEARTLAN006	Heartland Alliance Health	21737	0000000000	mmjan23	AP	Telephonic	B	11/30/2022	01/19/2023	R	\$156.55
							22-23				\$156.55
						NUMBER OF INVOICES: 1					29 \$156.55
HOME DEP001	Home Depot Commercial Credit	6035322531946634	0000000000	mmjan23	AP	Bldg & Grnds Supply	B	12/13/2022	01/19/2023	R	\$224.82
							22-23				\$224.82
						NUMBER OF INVOICES: 1					\$224.82
HONONEGA002	Hononegah High School	Math Invite 2023	0000000000	mm122922	AP	Math Invitational 1/28/23	H	12/21/2022	12/29/2022	R	\$125.00
							22-23		112080		\$125.00
						NUMBER OF INVOICES: 1					\$125.00
HUNTLEY 000	Huntley High School	GTRK HUNTLEY2 11 24	0000000000	mmjan23	AP	GRANT VARSITY GIRLS TRACK ENTRY FEE HUNTLEY INVITE 2 11 23 GRANT VARSITY GIRLS TRACK ENTRY FEE HUNTLEY INVITE 2 24 23	B	01/09/2023	01/19/2023	R	\$600.00
							22-23				\$600.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$600.00
HURCKMIC000	Hurckes, Michael	12082022 5:30pm	0000000000	mmjan23	AP	High School Wrestling V	B	12/08/2022	01/19/2023	R	\$118.00
							22-23				\$118.00
						NUMBER OF INVOICES: 1					\$118.00
HYERDJAS000	Hyerdall, Jason	12122022 5:00pm	0000000000	mmjan23	AP	High School Wrestling V	B	12/12/2022	01/19/2023	R	\$212.00
							22-23				\$212.00
						NUMBER OF INVOICES: 1					\$212.00
IASA	000 Iasa	87 7233-FY23	0000000000	mmjan23	AP	SB 7 Annual licensing fee	B	12/14/2022	01/19/2023	R	\$300.00
							22-23				\$300.00
						NUMBER OF INVOICES: 1					\$300.00
IASB	000 Iasb	372936	0000000000	mmjan23	AP	PRESS/SBPOL subscription	B	12/06/2022	01/19/2023	R	\$3,350.00
							22-23				\$3,350.00
						NUMBER OF INVOICES: 1					\$3,350.00
IHC CONS000	Ihc Construction Companies, Llc.	PROJ 22002	0000000000	mm010623	AP	APP3-Summer22 Work	H	10/13/2022	01/06/2023	S	\$8,250.07
							22-23			112089	\$8,250.07
						NUMBER OF INVOICES: 1					\$8,250.07
ILLINOIS007	Illinois High School Association	IHSA Lacrosse	0000000000	mmjan23	AP	21/22 Lacrosse	B	12/16/2022	01/19/2023	R	\$214.30
						sect/semi/final					
							22-23				\$214.30
						NUMBER OF INVOICES: 1					\$214.30
ILMEA	000 ILMEA	85021	0000000000	mm121422	AP	D7 Festival entry	H	12/14/2022	12/14/2022	R	\$60.00
							22-23			112036	\$60.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$60.00
INTEGRAT000	Integrated Systems Corp	0729201	0000000000	mmjan23	AP	Skyward FEB23	B	01/01/2023	01/19/2023	R	\$446.04
							22-23				\$446.04
INTEGRAT000	Integrated Systems Corp	0729339	0000000000	mmjan23	AP	Skyward FEB23	B	01/01/2023	01/19/2023	R	\$575.64
							22-23				\$575.64
NUMBER OF INVOICES: 2											\$1,021.68
INTEGRAT001	Integrated Security Specialists	13851	0000000000	mmjan23	AP	FOBS	B	12/31/2022	01/19/2023	R	\$689.60
							22-23				\$689.60
INTEGRAT001	Integrated Security Specialists	13895	0000000000	mmjan23	AP	Monitor Jan-Mar23 HS bldg	B	12/01/2022	01/19/2023	R	\$280.50
							22-23				\$280.50
INTEGRAT001	Integrated Security Specialists	13896	0000000000	mmjan23	AP	Monitor Jan-Mar23 Fieldhouse	B	12/01/2022	01/19/2023	R	\$231.90
							22-23				\$231.00
INTEGRAT001	Integrated Security Specialists	13897	0000000000	mmjan23	AP	Monitor Jan-Mar23 Ingleside	B	12/01/2022	01/19/2023	R	\$213.00
							22-23				\$213.00
NUMBER OF INVOICES: 4											\$1,414.10
INTERQUE000	Interquest Detection Canines of Ch	2210	0000000000	mmjan23	AP	1/2 Day School Visit	B	11/30/2022	01/19/2023	R	\$355.00
							22-23				\$355.00
NUMBER OF INVOICES: 1											\$355.00
ISSELROB000	Issel, Robert	12212022 5:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/19/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
ISSELROB000	Issel, Robert	12212022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/19/2022	01/19/2023	R	\$77.00
							22-23				\$77.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 2											\$154.00
J.W. PEP000	J.W. Pepper & Son, Inc.	364719303	0122300016	mmjan23	AP	Choir Music Order	F B	11/01/2022	01/19/2023	R	\$259.96
							22-23				\$259.96
J.W. PEP000	J.W. Pepper & Son, Inc.	364720154	0122300016	mmjan23	AP	Choir Music Order	F B	11/01/2022	01/19/2023	R	\$51.00
							22-23				\$51.00
J.W. PEP000	J.W. Pepper & Son, Inc.	364750501	0122300018	mmjan23	AP	Music Order	F B	11/09/2022	01/19/2023	R	\$70.00
							22-23				\$70.00
J.W. PEP000	J.W. Pepper & Son, Inc.	364818975	0000000000	mmjan23	AP	Music supply	B	12/05/2022	01/19/2023	R	\$64.49
							22-23				\$64.49
J.W. PEP000	J.W. Pepper & Son, Inc.	364819556	0000000000	mmjan23	AP	Music supply	B	12/05/2022	01/19/2023	R	\$49.99
							22-23				\$49.99
J.W. PEP000	J.W. Pepper & Son, Inc.	364819646	0000000000	mmjan23	AP	Music supply	B	12/05/2022	01/19/2023	R	\$52.49
							22-23				\$52.49
J.W. PEP000	J.W. Pepper & Son, Inc.	364840900	0122300022	mmjan23	AP	Music Order	F B	12/13/2022	01/19/2023	R	\$35.99
							22-23				\$35.99
J.W. PEP000	J.W. Pepper & Son, Inc.	364865435	0122300025	mmjan23	AP	Band Music	F B	12/21/2022	01/19/2023	R	\$62.99
							22-23				\$62.99
J.W. PEP000	J.W. Pepper & Son, Inc.	364867469	0122300024	mmjan23	AP	Choir Music Order	F B	12/22/2022	01/19/2023	R	\$6.24
							22-23				\$6.24
J.W. PEP000	J.W. Pepper & Son, Inc.	364867470	0122300025	mmjan23	AP	Band Music	F B	12/22/2022	01/19/2023	R	\$10.99
							22-23				\$10.99
J.W. PEP000	J.W. Pepper & Son, Inc.	364867607	0122300023	mmjan23	AP	Music Order for Band	F B	12/22/2022	01/19/2023	R	\$62.99
							22-23				\$62.99

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
J.W. PEP000	J.W. Pepper & Son, Inc.	364874559	0122300027	mmjan23	AP	Choir Music Order	F B	12/27/2022	01/19/2023	R	\$63.99
							22-23				\$63.99
						NUMBER OF INVOICES: 12					\$791.12
JASCULCA000	Jasculca Terman and Associates, In	54474	0000000000	mmjan23	AP	Public Affairs Svc NOV22	B	12/16/2022	01/19/2023	R	\$286.00
							22-23				\$286.00
						NUMBER OF INVOICES: 1					\$286.00
JAUCHTIM000	Jauch, Timothy	12082022 5:30pm	0000000000	mmjan23	AP	High School Wrestling V	B	12/08/2022	01/19/2023	R	\$109.00
							22-23				\$109.00
						NUMBER OF INVOICES: 1					\$109.00
KALFATHO000	Kalfas, Thomas	12172022 3:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/16/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
KASTNNAN000	Kastner, Nanette	12152022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/15/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
KASTNNAN000	Kastner, Nanette	12212022 5:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/19/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
KASTNNAN000	Kastner, Nanette	12212022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/19/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 3					\$231.00
KAUKAUNA000	Kaukauna High School	WR KAUKAUNA	0000000000	mmjan23	AP	GRANT WRESTLING VARSITY	B	12/12/2022	01/19/2023	R	\$375.00
						ENTRY FEE CHEESEHEAD					
						TOURNAMENT 1 6 23					
							22-23				\$375.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$375.00
KUJALKYL000	Kujala, Kyle	BIOL802	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$1,194.00
22-23											\$1,194.00
NUMBER OF INVOICES: 1											\$1,194.00
KWIATCHE000	Kwiatkowski, Cheryl	12212022	0000000000	mmjan23	AP	Job Site Mileage Reimbursement	B	12/21/2022	01/19/2023	R	\$132.50
22-23											\$132.50
NUMBER OF INVOICES: 1											\$132.50
LAKE COU012	Lake County Regional Office Of Edu	1099100035	0000000000	mmjan23	AP	Tuition OCT22	B	10/31/2022	01/19/2023	R	\$1,890.00
22-23											\$1,890.00
LAKE COU012	Lake County Regional Office Of Edu	1199100035	0000000000	mmjan23	AP	Tuition NOV22	B	11/30/2022	01/19/2023	R	\$1,710.00
22-23											\$1,710.00
LAKE COU012	Lake County Regional Office Of Edu	1222100035	0000000000	mmjan23	AP	Tuition/Background Check	B	12/31/2022	01/19/2023	R	\$1,270.00
22-23											\$1,270.00
NUMBER OF INVOICES: 3											\$4,870.00
LAKE COU031	Lake County Health Dept & Comm Hea	INV-00066831	0000000000	mm122022	AP	Water SYS Annual Permit	H	12/06/2022	12/20/2022	R	\$256.00
22-23										112076	\$256.00
NUMBER OF INVOICES: 1											\$256.00
LAKE ZUR002	Lake Zurich High School	BTRK LZ 4 21 23	0000000000	mmjan23	AP	GRANT BOYS VARSITY FROSH SOPH ENTRY FEE LAKE ZURICH INVITATIONAL 4 21 23	B	01/09/2023	01/19/2023	R	\$350.00
22-23											\$350.00
NUMBER OF INVOICES: 1											\$350.00
LAKES B0000	Lakes Bowl	3641	0000000000	mmjan23	AP	Girls Bowling Tournament	B	01/07/2023	01/19/2023	R	\$2,152.50

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
LAKES BO000	Lakes Bowl	3641		*****CONTINUED*****			22-23				\$2,152.50
						NUMBER OF INVOICES: 1					\$2,152.50
LAKES RE000	Lakes Region Co-Op	JAN23	0000000000	mmjan23	AP	JAN23 Ins Premiums	B 01/10/2023	01/19/2023	R		\$84,369.90
							22-23				\$84,369.90
						NUMBER OF INVOICES: 1					\$84,369.90
LEHMALIS000	Lehman, Lisa	10182022(2)	0000000000	mm122922	AP	Vball Girls JV2 (2nd game)	H 10/18/2022	12/29/2022	R		\$56.00
							22-23		112081		\$56.00
						NUMBER OF INVOICES: 1					\$56.00
LOPRIRAL000	LoPriore, Ralph	12062022 game1	0000000000	mmjan23	AP	NLCC Girls Fresh A	B 12/06/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
LOPRIRAL000	LoPriore, Ralph	12062022 game2	0000000000	mmjan23	AP	NLCC Girls Fresh A	B 12/06/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
LRS HOLD000	LRS Holdings LLC	Wa1041662	0000000000	mmjan23	AP	Trash Service DEC22	B 11/30/2022	01/19/2023	R		\$62.50
							22-23				\$62.50
LRS HOLD000	LRS Holdings LLC	WA1043277	0000000000	mmjan23	AP	Trash Service JAN23	B 12/25/2022	01/19/2023	R		\$62.50
							22-23				\$62.50
						NUMBER OF INVOICES: 2					\$125.00
MANDETYL002	Manders, Tyler	12142022 5:30pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B 12/14/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
MANDETYL002	Manders, Tyler	12142022 7:00pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B 12/14/2022	01/19/2023	R		\$61.00
							22-23				\$61.00

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NUMBER OF INVOICES: 2											\$122.00
MARSHJAM001	Marshall, James	12102022 1:30pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/09/2022	01/19/2023	R	\$61.00
22-23											\$61.00
MARSHJAM001	Marshall, James	12102022 3:00pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/09/2022	01/19/2023	R	\$61.00
22-23											\$61.00
NUMBER OF INVOICES: 2											\$122.00
MARTIN T000	Martin Technology Solutions	5739	0000000000	mmjan23	AP	Remote parking cameras	B	12/29/2022	01/19/2023	R	\$4,851.72
22-23											\$4,851.72
NUMBER OF INVOICES: 1											\$4,851.72
MAZZAROB000	Mazza, Roberto	12172022 1:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/17/2022	01/19/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 1											\$77.00
MCQUEEN 000	McQueen Technology Group LLC	011330	0000000000	mmjan23	AP	IT Support DEC22	B	01/01/2023	01/19/2023	R	\$7,000.00
22-23											\$7,000.00
NUMBER OF INVOICES: 1											\$7,000.00
MEDCO SU001	Medco Supply Company	IN95849584	0502300041	mmjan23	AP	GLOVE ORDER	F B	12/01/2022	01/19/2023	R	\$121.33
22-23											\$121.33
NUMBER OF INVOICES: 1											\$121.33
MELENDAN000	Melendez, Daniel	202215	0000000000	mmjan23	AP	Band Holiday 22 audio engineering	B	12/19/2022	01/19/2023	R	\$500.00
22-23											\$500.00
MELENDAN000	Melendez, Daniel	202216	0000000000	mmjan23	AP	Choir Holiday 22 audio engineering	B	12/19/2022	01/19/2023	R	\$1,000.00

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MELENDAN000	Melendez, Daniel	202216		*****	CONTINUED*****		22-23				\$1,000.00
						NUMBER OF INVOICES: 2					\$1,500.00
MENARDS 001	Menards	33292	0000000000	mmjan23	AP	Various supply	B 11/30/2022	01/19/2023	R		\$116.64
							22-23				\$116.64
MENARDS 001	Menards	33683	0000000000	mmjan23	AP	BLDG & GRNDS supply	B 12/05/2022	01/19/2023	R		\$271.79
							22-23				\$271.79
MENARDS 001	Menards	33833	0000000000	mmjan23	AP	TECH ED supply	B 12/07/2022	01/19/2023	R		\$80.15
							22-23				\$80.15
MENARDS 001	Menards	33926	0000000000	mmjan23	AP	BLDG & GRNDS supply	B 12/08/2022	01/19/2023	R		\$71.67
							22-23				\$71.67
MENARDS 001	Menards	34319	0000000000	mmjan23	AP	TECH ED supply	B 12/14/2022	01/19/2023	R		\$142.92
							22-23				\$142.92
MENARDS 001	Menards	34716	0000000000	mmjan23	AP	BLDG & GRNDS supply	B 12/20/2022	01/19/2023	R		\$45.19
							22-23				\$45.19
MENARDS 001	Menards	34792	0000000000	mmjan23	AP	BLDG & GRNDS supply	B 12/21/2022	01/19/2023	R		\$17.54
							22-23				\$17.54
MENARDS 001	Menards	35246	0000000000	mmjan23	AP	BLDG & GRNDS supply	B 12/28/2022	01/19/2023	R		\$130.12
							22-23				\$130.12
						NUMBER OF INVOICES: 8					\$876.02
MENTA AC000	Menta Academy North	SESINV-025247	0000000000	mmjan23	AP	Tuition DEC22	B 12/22/2022	01/19/2023	R		\$5,964.80
							22-23				\$5,964.80
						NUMBER OF INVOICES: 1					\$5,964.80
MIDLAND 000	Midland Paper	IN01933008	0002300025	mmjan23	AP	Copy Paper order	F B 12/28/2022	01/19/2023	R		\$21,459.70

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MIDLAND 000	Midland Paper	IN01933008		*****CONTINUED*****			22-23				\$21,459.70
						NUMBER OF INVOICES: 1					\$21,459.70
MILLENAT002	Miller, Nathaniel	01072023	0000000000	mmjan23	AP	Mileage reimbursement	B 01/07/2023	01/19/2023	R		\$55.37
							22-23				\$55.37
						NUMBER OF INVOICES: 1					\$55.37
MILLEROB003	Miller, Robert	12142022 7:00pm	0000000000	mmjan23	AP	NLCC Boys V	B 12/14/2022	01/19/2023	R		\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
MOOREED 000	Moore, Ed	12062022 5:30pm	0000000000	mmjan23	AP	NLCC Girls JV	B 12/05/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
MUNARMIC000	Munaretto, Michelle	12292022	0000000000	mmjan23	AP	Nov-Dec22 Mileage reimbursement	B 12/29/2022	01/19/2023	R		\$48.13
							22-23				\$48.13
						NUMBER OF INVOICES: 1					\$48.13
MURRIREN000	Murrin, Renee	12192022	0000000000	mmjan23	AP	CDL Reimbursement	B 12/19/2022	01/19/2023	R		\$54.00
							22-23				\$54.00
						NUMBER OF INVOICES: 1					\$54.00
NAPA AUT000	Napa Auto Supply	059715	0000000000	mm122922	AP	BLDG & GRNDS supply	H 12/13/2022	12/29/2022	R		\$111.52
							22-23		112082		\$111.52
NAPA AUT000	Napa Auto Supply	060024	0000000000	mm122922	AP	BLDG & GRNDS supply	H 12/20/2022	12/29/2022	R		\$60.99
							22-23		112082		\$60.99

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NAPA AUT000	Napa Auto Supply	060814	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	01/05/2023	01/19/2023	R	\$3.69
							22-23				\$3.69
NAPA AUT000	Napa Auto Supply	060821	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	01/05/2023	01/19/2023	R	\$16.49
							22-23				\$16.49
NUMBER OF INVOICES: 4											\$192.69
NATIONAL034	National Student Clearinghouse	HS2302093	0000000000	mmjan23	AP	Stdnt Tracker Feb23-Mar24	B	12/15/2022	01/19/2023	R	\$595.00
							22-23				\$595.00
NUMBER OF INVOICES: 1											\$595.00
NATROSAM000	Natrop, Sam	12152022 5:30pm	0000000000	mmjan23	AP	NLCC Girls Freshman A	B	12/15/2022	01/19/2023	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 1											\$61.00
NCS PEAR000	Ncs Pearson Inc.	20203443	0112300015	mmjan23	AP	Certiport Software	F B	01/09/2023	01/19/2023	R	\$3,744.00
							22-23				\$3,744.00
NUMBER OF INVOICES: 1											\$3,744.00
NICOR 001	Nicor	08-78-68-1000 5	0000000000	mmjan23	AP	112122-122022 ES Hawthorne	B	12/20/2022	01/19/2023	R	\$52.14
							22-23				\$52.14
NICOR 001	Nicor	78900637691	0000000000	mm122922	AP	Ingleside 111422-121422	H	12/14/2022	12/29/2022	R	\$819.83
							22-23			112083	\$819.83
NUMBER OF INVOICES: 2											\$871.97
NILES NO000	Niles North High School	WR NILES NORTH 1723	0000000000	mmjan23	AP	GRANT FRESHMEN BOYS	B	12/12/2022	01/19/2023	R	\$165.00
						WRESTLING ENTRY FEE NILES					
						NORTH INVITE 1 7 23					
							22-23				\$165.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$165.00
NITZ DAN000	Nitz, Daniel	EDU6556	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$1,191.00
22-23											\$1,191.00
NUMBER OF INVOICES: 1											\$1,191.00
NOBLEDAN000	Noble, Danelle	01042023 9:00am	0000000000	mmjan23	AP	High School Wresting JV	B	01/04/2023	01/19/2023	R	\$150.00
22-23											\$150.00
NUMBER OF INVOICES: 1											\$150.00
NORTHWES024	Northwestern Med Occ Health	534076	0000000000	mmjan23	AP	3 annual exams	B	11/30/2022	01/19/2023	R	\$580.00
22-23											\$580.00
NUMBER OF INVOICES: 1											\$580.00
OAK PARK000	Oak Park & River Forest High Schoo	WR OPRF 2	0000000000	mmjan23	AP	GRANT FRESHMEN BOYS	B	12/12/2022	01/19/2023	R	\$650.00
WRESTLING ENTRY OPRF INVITE											
12 17 22 GRANT FRESHMEN BOYS											
WRESTLING ENTRY OPRF INVITE											
12 17 22											
22-23											\$650.00
NUMBER OF INVOICES: 1											\$650.00
OCHOACRA000	Ochoa, Craig	12062022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/05/2022	01/19/2023	R	\$77.00
22-23											\$77.00
OCHOACRA000	Ochoa, Craig	12172022 1:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/17/2022	01/19/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 2											\$154.00
ORKIN PE000	Orkin Pest Control	236849119	0000000000	mmjan23	AP	Pest Control-122 Sayton Rd	B	12/06/2023	01/19/2023	R	\$108.00
22-23											\$108.00

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ORKIN PE000	Orkin Pest Control	236975696	0000000000	mmjan23	AP	Pest Control-25700 Old Grand	B	12/15/2022	01/19/2023	R	\$130.00
							22-23				\$130.00
ORKIN PE000	Orkin Pest Control	238122709	0000000000	mmjan23	AP	Pest Control-285 E Grand Ave	B	01/06/2023	01/19/2023	R	\$147.79
							22-23				\$147.79
NUMBER OF INVOICES: 3											\$385.79
OVERHEAD000	Overhead Door	358809	0000000000	mmjan23	AP	Auditorium Door service	B	12/21/2022	01/19/2023	R	\$1,340.00
							22-23				\$1,340.00
OVERHEAD000	Overhead Door	358809A	0000000000	mmjan23	AP	Service	B	12/12/2022	01/19/2023	R	\$380.54
						Door3/Door1/auditorium	22-23				\$380.54
OVERHEAD000	Overhead Door	358855	0000000000	mmjan23	AP	Bus Garage keypad service	B	12/16/2022	01/19/2023	R	\$233.00
							22-23				\$233.49
NUMBER OF INVOICES: 3											\$1,953.54
PAGANNIC000	Pagano, Nick	11192022 8:00am	0000000000	mmjan23	AP	High School Wresting V	B	11/18/2022	01/19/2023	R	\$72.00
							22-23				\$72.00
NUMBER OF INVOICES: 1											\$72.00
PALATINE002	Palatine High School	GTRK PALATINE 4 22	0000000000	mmjan23	AP	GRANT VARSITY AND JV GIRLS	B	01/09/2023	01/19/2023	R	\$175.00
						TRACK ENTRY FEE PALATINE					
						INVITATIONAL 4 22 23	22-23				\$175.00
PALATINE002	Palatine High School	GWR GIRLS PALATINE	0000000000	mmjan23	AP	GRANT INDIVIDUAL WRESLLING	B	12/12/2022	01/19/2023	R	\$50.00
						ENTRY FEE PALATINE					
						INVITATIONAL 12 29 22	22-23				\$50.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 2					\$225.00
PDQ INTE000	PDQ Intermediate Inc	PDQ32719	3002300050	mmjan23	AP	PDQ software renewal	F B	12/13/2022	01/19/2023	R	\$1,050.00
							22-23				\$1,050.00
						NUMBER OF INVOICES: 1					\$1,050.00
PEERLESS001	Peerless Network, Inc	582312	0000000000	mmjan23	AP	121522-011423	B	12/15/2022	01/19/2023	R	\$225.23
							22-23				\$225.23
						NUMBER OF INVOICES: 1					\$225.23
PERSPECT000	Perspectives LTD	104003	0000000000	mmjan23	AP	Employee Assist Srvc	B	01/01/2023	01/19/2023	R	\$405.00
							22-23				\$405.00
						NUMBER OF INVOICES: 1					\$405.00
PETERREN001	Petersen, Renata	01042023 9:00am	0000000000	mmjan23	AP	High School Wrestling JV	B	01/04/2023	01/19/2023	R	\$150.00
							22-23				\$150.00
						NUMBER OF INVOICES: 1					\$150.00
PINK KEN000	Pink, Ken	12142022 7:00pm	0000000000	mmjan23	AP	NLCC Boys V	B	12/14/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
POMP'S T000	Pomp's Tire Service	290236727	0000000000	mmjan23	AP	Tire service	B	12/19/2022	01/19/2023	R	\$661.00
							22-23				\$661.00
						NUMBER OF INVOICES: 1					\$661.00
PRESENCE001	Presence Central and Suburban Hosp	2820	0000000000	mmjan23	AP	Hospital Tutoring	B	11/30/2022	01/19/2023	R	\$64.00
							22-23				\$64.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$64.00
PROUTROY000	Prouty, Roy	12162022	0000000000	mmjan23	AP	CDL Reimbursement	B	12/16/2022	01/19/2023	R	\$50.00
											\$50.00
NUMBER OF INVOICES: 1											\$50.00
QUADIENT000	Quadient Finance USA Inc	7900044080451309	0000000000	mm121422	AP	Postage/Supply NOV22	H	12/01/2022	12/14/2022	R	\$2,429.81
											\$2,429.81
QUADIENT000	Quadient Finance USA Inc	7900044080451309	0000000000	mmjan23	AP	Supply DEC22	B	01/01/2023	01/19/2023	R	\$11.40
											\$11.40
NUMBER OF INVOICES: 2											\$2,441.21
QUEST FO000	Quest Food Management Services, LL	IN116337	0000000000	mmjan23	AP	Food Service fee DEC22	B	12/31/2022	01/19/2023	R	\$17,159.34
											\$17,159.34
NUMBER OF INVOICES: 1											\$17,159.34
RAPTOR 000	Raptor	INV60353	3002300052	mmjan23	AP	Raptor Visitor Badges	F B	01/06/2023	01/19/2023	R	\$110.00
											\$110.00
NUMBER OF INVOICES: 1											\$110.00
READY RE000	READY REFRESH	32K8104637510	0000000000	mm121422	AP	Drinking Water NOV22	H	12/02/2022	12/14/2022	R	\$874.33
											\$874.33
NUMBER OF INVOICES: 1											\$874.33
REIMEHEA000	Reimer, Heather	ID#27070	0000000000	mmjan23	AP	Lunch Balance refund	B	01/05/2023	01/19/2023	R	\$32.85
											\$32.85
NUMBER OF INVOICES: 1											\$32.85
ROBINCHR000	Robinson, Christopher	AMHI609	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$750.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
ROBINCHR000	Robinson, Christopher	AMHI609	*****CONTINUED*****				22-23				\$750.00
						NUMBER OF INVOICES: 1					\$750.00
ROHRBNIN000	Rohrbach, Ninfa	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B 12/20/2022	01/19/2023	R		\$525.00
							22-23				\$525.00
						NUMBER OF INVOICES: 1					\$525.00
RUTKOKAY000	Rutkowski, Kayla	ILL625	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B 01/06/2023	01/19/2023	R		\$2,706.00
							22-23				\$2,706.00
						NUMBER OF INVOICES: 1					\$2,706.00
SAFEWAY 000	Safeway Transportation Services Co	1391	0000000000	mmjan23	AP	SpecEd Trnsprt DEC22	B 12/31/2022	01/19/2023	R		\$61,866.76
							22-23				\$61,866.76
						NUMBER OF INVOICES: 1					\$61,866.76
SAWCHDAN000	Sawchuk, Dan	12102022 1:30pm	0000000000	mmjan23	AP	NLCC Boys JV	B 12/09/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
SCHULCAR002	Schultz, Carrie	ID#28834	0000000000	mmjan23	AP	Sport registration refund	B 01/10/2023	01/19/2023	R		\$100.00
							22-23				\$100.00
						NUMBER OF INVOICES: 1					\$100.00
SCHURING000	Schuring & Schuring, Inc.	DEC22 18192	0000000000	mmjan23	AP	Milk Delivery	B 01/06/2023	01/19/2023	R		\$1,669.59
							22-23				\$1,669.59
						NUMBER OF INVOICES: 1					\$1,669.59
SEDOL 001	Sedol	01112023	0000000000	mmjan23	AP	JAN 2023 Billing	B 01/22/2023	01/19/2023	R		\$76,464.88

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SEDOL	001 Sedol	01112023		*****CONTINUED*****			22-23				\$76,464.88
SEDOL	001 Sedol	23CONTR.2	0000000000	mmjan23	AP	22-23 Contractual Billing	B	12/12/2022	01/19/2023	R	\$6,126.00
							22-23				\$6,126.00
SEDOL	001 Sedol	34213	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$5,211.75
							22-23				\$5,211.75
SEDOL	001 Sedol	34217	0000000000	mmjan23	AP	Tuition DEC22	B	12/21/2022	01/19/2023	R	\$5,211.75
							22-23				\$5,211.75
SEDOL	001 Sedol	Audiological	0000000000	mmjan23	AP	Audiological Services	B	11/09/2022	01/19/2023	R	\$265.00
							22-23				\$265.00
SEDOL	001 Sedol	FY23 O&M Enrollment	0000000000	mmjan23	AP	22-23 O&M Assessment Billing	B	12/13/2022	01/19/2023	R	\$26,775.00
							22-23				\$26,775.00
						NUMBER OF INVOICES: 6					\$120,054.38
SEFCICHR000	Sefcik, Christine	JAN 2023	0000000000	mmjan23	AP	Misc Expense Reimbursement	B	01/01/2023	01/19/2023	R	\$450.00
							22-23				\$450.00
						NUMBER OF INVOICES: 1					\$450.00
SHAW MED000	Shaw Media	959569-10003997	0000000000	mmjan23	AP	ASA 2022	B	11/28/2022	01/19/2023	R	\$1,239.64
							22-23				\$1,239.64
						NUMBER OF INVOICES: 1					\$1,239.64
SHORELIN000	Shoreline Graphics	5966	0000000000	mmjan23	AP	Corridor Pass	B	10/21/2022	01/19/2023	R	\$316.11
							22-23				\$316.11
						NUMBER OF INVOICES: 1					\$316.11
SIGNARAM000	Signarama Grayslake	INV-4795	0502300042	mmjan23	AP	2023 CHEER SIGNS	F B	12/05/2022	01/19/2023	R	\$536.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
SIGNARAM000	Signarama Grayslake	INV-4795		*****CONTINUED*****								
							22-23					\$536.00
						NUMBER OF INVOICES: 1						\$536.00
SMOK PET000	Smok, Pete	12062022 7:00pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/05/2022	01/19/2023	R		\$77.00
							22-23					\$77.00
						NUMBER OF INVOICES: 1						\$77.00
SOUTH SI000	South Side Control Supply Co	S100819563.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	11/25/2022	01/19/2023	R		\$924.61
							22-23					\$924.61
SOUTH SI000	South Side Control Supply Co	S100819672.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/06/2022	01/19/2023	R		\$752.26
							22-23					\$752.26
SOUTH SI000	South Side Control Supply Co	S100823149.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/07/2022	01/19/2023	R		\$1,753.60
							22-23					\$1,753.60
SOUTH SI000	South Side Control Supply Co	S100823149.002	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/13/2022	01/19/2023	R		\$186.68
							22-23					\$186.68
SOUTH SI000	South Side Control Supply Co	S100825860.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/19/2022	01/19/2023	R		\$1,786.40
							22-23					\$1,786.40
SOUTH SI000	South Side Control Supply Co	S100825860.002	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/21/2022	01/19/2023	R		\$149.19
							22-23					\$149.19
SOUTH SI000	South Side Control Supply Co	S100830063.001	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	01/05/2023	01/19/2023	R		\$55.38
							22-23					\$55.38
						NUMBER OF INVOICES: 7						\$5,608.12
SPECTRUM004	Spectrum Center Inc.	11/30/2022	0000000000	mmjan23	AP	Tuition NOV 2022	B	11/30/2022	01/19/2023	R		\$4,723.28
							22-23					\$4,723.28

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SPECTRUM004	Spectrum Center Inc.	12312022	0000000000	mmjan23	AP	Tuition DEC22	B	12/31/2022	01/19/2023	R	\$4,723.28
							22-23				\$4,723.28
						NUMBER OF INVOICES: 2					\$9,446.56
ST. PATR000	St. Patrick's High School	WR ST PATS 1 14 23	0000000000	mmjan23	AP	GRANT FRESHMEN WRESTLING ENTRY FEE ST PATS INVITE 1 14 23	B	12/12/2022	01/19/2023	R	\$250.00
							22-23				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
STEENRAN000	Steen, Randy	12172022 1:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/17/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
STEVE WE000	STEVE WEISS MUSIC	INV1173349.1	0122300020	mmjan23	AP	Band Supplies	F B	11/28/2022	01/19/2023	R	\$129.89
							22-23				\$129.89
STEVE WE000	STEVE WEISS MUSIC	INV1182042.1	0122300029	mmjan23	AP	Music Equipment Order	F B	01/07/2023	01/19/2023	R	\$82.91
							22-23				\$82.91
						NUMBER OF INVOICES: 2					\$212.80
STEVENS0000	Stevenson High School	BTRK STEVENSON 4 13	0000000000	mmjan23	AP	GRANT BOYS VARSITY FROSH SOPH ENTRY FEE STEVENSON RELAYS 4 13 23	B	01/09/2023	01/19/2023	R	\$300.00
							22-23				\$300.00
STEVENS0000	Stevenson High School	WR STEVENSON 3 MEETS	0000000000	mmjan23	AP	GRANT FRESHMEN WRESTLING ENTRY FEE STEVENSON INVITE 12 3 22 GRANT FRESHMEN WRESTLING ENTRY FEE STEVENSON INVITE 12 17 22 GRANT JV WRESTLING ENTRY FEE	B	12/12/2022	01/19/2023	R	\$500.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
STEVENS0000	Stevenson High School	WR STEVENSON 3 MEETS	*****CONTINUED*****			STEVENSON INVITE 1 21 23	22-23				\$500.00
						NUMBER OF INVOICES: 2					\$800.00
STUMPCAR000	Stump, Carrie	LIS999	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/29/2022	01/19/2023	R	\$2,706.00
							22-23				\$2,706.00
						NUMBER OF INVOICES: 1					\$2,706.00
SULLIALE000	Sullivan, Alexandra	12162022	0000000000	mmjan23	AP	INSPRA mileage reimbursement	B	12/16/2022	01/19/2023	R	\$65.63
							22-23				\$65.63
						NUMBER OF INVOICES: 1					\$65.63
SUPERIOR002	Superior Paving	PROJ 22002	0000000000	mm010623	AP	APP3-Summer22 Work	H	10/13/2022	01/06/2023	S	\$19,575.50
							22-23			112090	\$19,575.50
						NUMBER OF INVOICES: 1					\$19,575.50
SWEETWAT000	Sweetwater Sound Holdings LLC	33392679	0122300009	mmjan23	AP	Digital Piano	F B	12/05/2022	01/19/2023	R	\$3,053.97
							22-23				\$3,053.97
						NUMBER OF INVOICES: 1					\$3,053.97
TALAMDES001	Talamantes, Destiny	12112022	0000000000	mmjan23	AP	Credit Balance refund	B	12/11/2022	01/19/2023	R	\$75.00
							22-23				\$75.00
						NUMBER OF INVOICES: 1					\$75.00
TECHNOLO000	Technology Campus	DEC 2022-2023	0000000000	mmjan23	AP	Tuition DEC22	B	12/15/2022	01/19/2023	R	\$47,720.63
							22-23				\$47,720.63
						NUMBER OF INVOICES: 1					\$47,720.63
TELCOM I000	Telcom Innovations Group	A59299	3002300049	mmjan23	AP	Mitel headset	F B	12/06/2022	01/19/2023	R	\$449.60

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
TELCOM I000	Telcom Innovations Group	A59299		*****CONTINUED*****			22-23				\$449.60
TELCOM I000	Telcom Innovations Group	A59311	0000000000	mmjan23	AP	Ticket# 183227	B	12/09/2022	01/19/2023	R	\$870.00
							22-23				\$870.00
TELCOM I000	Telcom Innovations Group	A59393	0000000000	mmjan23	AP	Ticket# 183526	B	12/28/2022	01/19/2023	R	\$290.00
							22-23				\$290.00
NUMBER OF INVOICES: 3											\$1,609.60
THE HOME001	The Home Depot Pro	719398851	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	11/29/2022	01/19/2023	R	\$313.20
							22-23				\$313.20
THE HOME001	The Home Depot Pro	720851120	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/07/2022	01/19/2023	R	\$3,664.16
							22-23				\$3,664.16
THE HOME001	The Home Depot Pro	721091338	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/08/2022	01/19/2023	R	\$62.64
							22-23				\$62.64
THE HOME001	The Home Depot Pro	723106811	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/21/2022	01/19/2023	R	\$3,623.60
							22-23				\$3,623.60
THE HOME001	The Home Depot Pro	723450805	0000000000	mmjan23	AP	BLDG & GRNDS supply	B	12/23/2022	01/19/2023	R	\$96.64
							22-23				\$96.64
NUMBER OF INVOICES: 5											\$7,760.24
THE HOPE000	The Hope School	SINV003533	0000000000	mmjan23	AP	Tuition/Trnsprt DEC22	B	12/31/2022	01/19/2023	R	\$7,088.40
							22-23				\$7,088.40
THE HOPE000	The Hope School	SINV003597	0000000000	mmjan23	AP	Room & Board DEC22	B	12/31/2022	01/19/2023	R	\$17,465.71
							22-23				\$17,465.71
NUMBER OF INVOICES: 2											\$24,554.11
THE OMNI000	The Omni Group	2301-7100	0000000000	mmjan23	AP	Compliance Oversight	B	01/01/2023	01/19/2023	R	\$3.50

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
THE OMNI000	The Omni Group	2301-7100		*****CONTINUED*****			22-23				\$3.50
						NUMBER OF INVOICES: 1					\$3.50
THOMADAV000	Thomas, David	12062022 game1	0000000000	mmjan23	AP	NLCC Girls Fresh A	B 12/06/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
THOMADAV000	Thomas, David	12062022 game2	0000000000	mmjan23	AP	NLCC Girls Fresh A	B 12/06/2022	01/19/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
TK ELEVA000	TK Elevator Corporation	3006959163	0000000000	mmjan23	AP	Elevator Service	B 12/01/2022	01/19/2023	R		\$1,165.32
							22-23				\$1,165.32
						NUMBER OF INVOICES: 1					\$1,165.32
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102215	0000000000	mmjan23	AP	Stdnt Trnsprt NOV22	B 12/01/2022	01/19/2023	R		\$67,157.00
							22-23				\$67,157.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102220	0000000000	mmjan23	AP	SpecEd Trnsprt NOV22	B 12/01/2022	01/19/2023	R		\$17,876.00
							22-23				\$17,876.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102294	0000000000	mmjan23	AP	Homeless Trnsprt DEC22	B 01/02/2023	01/19/2023	R		\$14,239.00
							22-23				\$14,239.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102295	0000000000	mmjan23	AP	SpecEd Trnsprt DEC22	B 01/02/2023	01/19/2023	R		\$18,457.00
							22-23				\$18,457.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102296	0000000000	mmjan23	AP	Student Trnsprt DEC22	B 01/02/2023	01/19/2023	R		\$53,799.00
							22-23				\$53,799.00
						NUMBER OF INVOICES: 5					\$171,528.00
VARSITY 000	Varsity Spirit Fashions	16200458	0502300024	mmjan23	AP	CHEER UNIFORMS FOR	F B 12/09/2022	01/19/2023	R		\$437.05

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
VARSITY 000	Varsity Spirit Fashions	16200458		*****CONTINUED*****							
						ADDITIONAL BOYS					
							22-23				\$437.05
						NUMBER OF INVOICES: 1					\$437.05
VENDEMIC000	Vendegna, Michelle	EDCL5515	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$525.00
							22-23				\$525.00
						NUMBER OF INVOICES: 1					\$525.00
VENDERYA000	Vendegna, Ryan	11192022 8:00am	0000000000	mmjan23	AP	High School Wrestling V	B	11/18/2022	01/19/2023	R	\$72.00
							22-23				\$72.00
						NUMBER OF INVOICES: 1					\$72.00
VERIZON 000	VERIZON WIRELESS	9922223685	0000000000	mm121422	AP	942086720-00001	H	12/05/2022	12/14/2022	R	\$976.84
						110622-120522					\$976.84
							22-23			112039	\$976.84
						NUMBER OF INVOICES: 1					\$976.84
VERSION2000	VERSION2 HOSTING	11176	0000000000	mmjan23	AP	Veeam Backup	B	01/03/2023	01/19/2023	R	\$625.00
							22-23				\$625.00
						NUMBER OF INVOICES: 1					\$625.00
VIATOMEL000	Viator, Melissa	01032023	0000000000	mmjan23	AP	CALO Travel Reimbursement	B	01/03/2023	01/19/2023	R	\$853.24
							22-23				\$853.24
						NUMBER OF INVOICES: 1					\$853.24
VILLAGE 016	Village Of Fox Lake	101622-121522	0000000000	mm122022	AP	Water/Sewer	H	12/15/2022	12/20/2022	R	\$5,011.04
							22-23			112077	\$5,011.04

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$5,011.04
VIRTOO S000	Virtuo Services LLC	17928	0000000000	mmjan23	AP	Ticket# 69638/70702	B	01/03/2023	01/19/2023	R	\$175.00
							22-23				\$175.00
						NUMBER OF INVOICES: 1					\$175.00
VIRTUAL 001	Virtual Connections Academy	4277	0000000000	mmjan23	AP	Tuition DEC 2022	B	12/21/2022	01/19/2023	R	\$5,257.80
							22-23				\$5,257.80
						NUMBER OF INVOICES: 1					\$5,257.80
VISCITIM000	Viscioni, Timothy	01112023	0000000000	mmjan23	AP	Boy Bowling Reimbursement	B	01/11/2023	01/19/2023	R	\$27.96
							22-23				\$27.96
VISCITIM000	Viscioni, Timothy	LEAD434	0000000000	mmjan23	AP	22/23 Tuition Reimbursement	B	12/20/2022	01/19/2023	R	\$1,350.87
							22-23				\$1,350.87
						NUMBER OF INVOICES: 2					\$1,378.83
VISION S000	Vision Service Plan IL (VSP)	816738541	0000000000	mm122922	AP	Vision Premium JAN23	H	12/17/2022	12/29/2022	R	\$629.29
							22-23		112084		\$629.29
						NUMBER OF INVOICES: 1					\$629.29
WARD DOU000	Ward, Doug	12152022 5:30pm	0000000000	mmjan23	AP	NLCC Girls JV	B	12/15/2022	01/19/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
WASTE MA001	Waste Management	0001754-2009-0	0000000000	mmjan23	AP	26-11431-83004	B	01/03/2023	01/19/2023	R	\$992.74
							22-23				\$992.74
WASTE MA001	Waste Management	7097168-2013-5	0000000000	mm122922	AP	16-86482-33006	H	12/05/2022	12/29/2022	R	\$3,540.84
							22-23		112085		\$3,540.84

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
WASTE MA001	Waste Management	7097175-2013-0	0000000000	mm122922	AP	16-86682-83003	H	12/05/2022	12/29/2022	R	\$43.69
							22-23			112085	\$43.69
						NUMBER OF INVOICES: 3					\$4,577.27
WAUKEGAN006	Waukegan High School	GWR WAUK 12 3 22	0000000000	mmjan23	AP	GRANT VARSITY GIRLS	B	12/12/2022	01/19/2023	R	\$150.00
						WRESTLING ENTRY FEE WAUKEGAN					
						INVITE 12 3 22					
							22-23				\$150.00
						NUMBER OF INVOICES: 1					\$150.00
WAUKEGAN007	Waukegan Safe & Lock Ltd.	231076	0000000000	mmjan23	AP	Single Sided Keys (10)	B	12/13/2022	01/19/2023	R	\$32.00
							22-23				\$32.00
						NUMBER OF INVOICES: 1					\$32.00
WEX BANK000	WEX BANK	85743372	0000000000	mmjan23	AP	Fuel Purchases	B	12/15/2022	01/19/2023	M	\$875.17
							22-23			112067	\$875.17
						NUMBER OF INVOICES: 1					\$875.17
WHALETRO000	Whalen, Troy	12222022 5:30pm	0000000000	mmjan23	AP	NLCC Girls V	B	12/21/2022	01/19/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
WHEELING003	Wheeling High School	GTRK WHEELING 2 25	0000000000	mmjan23	AP	GRANT VARSITY GIRLS TRACK	B	01/09/2023	01/19/2023	R	\$290.00
						ENTRY FEE WHEELING INVITE 2					
						25 23					
							22-23				\$290.00
						NUMBER OF INVOICES: 1					\$290.00
WRIGHBYR000	Wright, Byron	12102022 1:30pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/09/2022	01/19/2023	R	\$61.00
							22-23				\$61.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT			
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT			
WRIGHBYR000	Wright, Byron	12102022 3:00pm	0000000000	mmjan23	AP	NLCC Boys Freshman A	B	12/09/2022	01/19/2023	R		\$61.00			
							22-23					\$61.00			
WRIGHBYR000	Wright, Byron	12142022 5:30pm	0000000000	mmjan23	AP	NLCC Boys, JV	B	12/14/2022	01/19/2023	R		\$61.00			
							22-23					\$61.00			
NUMBER OF INVOICES: 3												\$183.00			
YORK HIG000	York High School	WR YORK 11 26 22	0000000000	mmjan23	AP	GRANT FRESHMEN WRESTLING	B	12/12/2022	01/19/2023	R		\$175.00			
						ENTRY FEE YORK INVITE 11 26									
						22									
							22-23					\$175.00			
NUMBER OF INVOICES: 1												\$175.00			
TOTAL NUMBER OF BATCH INVOICES:												336	\$1,281,004.17		
TOTAL NUMBER OF HISTORY INVOICES:												41	\$110,193.88		
												376	COMPUTER CHECK INVOICES	\$1,390,322.88	
												1	MANUAL CHECK INVOICES	\$875.17	
TOTAL INVOICES:												377	\$1,391,198.05		
BANK TOTALS:												BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
												AP	**A000 1120 0000 00 000000	\$1,391,198.05	\$1,391,198.05

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

FD	SOURCE	2022-23 ANNUAL BUDGET	December 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	18,993,586.00	201,843.81	9,922,776.29	9,070,809.71	52.24
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	19,696,253.00	559,367.69	2,873,548.56	16,822,704.44	14.59
10	FEDERAL SOURCES	2,243,428.00	199,196.59	964,416.44	1,279,011.56	42.99
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	40,933,267.00	960,408.09	13,760,741.29	27,172,525.71	33.62
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	4,467,681.00	15,176.61	2,361,217.03	2,106,463.97	52.85
20	STATE SOURCES	50,000.00	50,000.00	50,000.00	0.00	100.00
20	FEDERAL SOURCES	0.00	0.00	0.00	0.00	0.00
20	TRANSFERS	0.00	0.00	0.00	0.00	0.00
20	OPERATIONS & MAINTENANCE F	4,517,681.00	65,176.61	2,411,217.03	2,106,463.97	53.37
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
30	TRANSFERS	0.00	0.00	0.00	0.00	0.00
30	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	1,236,202.00	5,193.78	629,690.72	606,511.28	50.94
40	STATE SOURCES	1,575,000.00	0.00	683,213.82	891,786.18	43.38
40	TRANSFERS	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND	2,811,202.00	5,193.78	1,312,904.54	1,498,297.46	46.70
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	937,599.00	2,981.50	459,945.22	477,653.78	49.06
50	I.M.R.F./SOCIAL SECURITY F	937,599.00	2,981.50	459,945.22	477,653.78	49.06
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	0.00	0.00	0.00	0.00	0.00
60	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	310,328.00	4,922.64	171,558.04	138,769.96	55.28
70	WORKING CASH FUND	310,328.00	4,922.64	171,558.04	138,769.96	55.28

Grand Revenue Totals	49,510,077.00	1,038,682.62	18,116,366.12	31,393,710.88	36.59
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FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	December 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
10		EDUCATION FUND					
10	1---	SALARIES	16,884,175.00	1,529,679.63	8,337,777.33	8,546,397.67	49.38
10	2---	BENEFITS	3,493,324.00	277,281.75	1,897,962.32	1,595,361.68	54.33
10	3---	PURCHASED SERVICES	2,615,263.00	189,834.88	1,376,487.30	1,227,575.80	52.63
10	4---	SUPPLIES	1,893,727.00	97,892.53	956,751.84	556,547.01	50.52
10	5---	CAPITAL OUTLAY	429,055.00	-1,359.54	400,640.92	-42,935.18	93.38
10	6---	OTHER OBJECTS	2,064,814.00	180,494.24	1,002,340.91	1,062,473.09	48.54
10	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	27,380,358.00	2,273,823.49	13,971,960.62	12,945,420.07	51.03
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	1,219,492.00	87,786.98	562,448.45	657,043.55	46.12
20	2---	BENEFITS	209,950.00	14,129.41	87,848.66	122,101.34	41.84
20	3---	PURCHASED SERVICES	1,005,005.00	178,723.38	785,157.90	213,215.13	78.12
20	4---	SUPPLIES	864,603.00	57,054.47	259,230.22	585,423.71	29.98
20	5---	CAPITAL OUTLAY	1,217,031.00	32,057.36	1,366,673.65	-105,909.51	112.30
20	6---	OTHER OBJECTS	1,600.00	256.00	256.00	1,344.00	16.00
20	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	4,517,681.00	370,007.60	3,061,614.88	1,473,218.22	67.77
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
30	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30	----	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40		TRANSPORTATION FUND					
40	1---	SALARIES	673,000.00	64,555.38	344,987.16	328,012.84	51.26
40	2---	BENEFITS	180,000.00	14,592.95	93,702.10	86,297.90	52.06
40	3---	PURCHASED SERVICES	2,025,881.00	101,328.52	1,185,842.87	840,038.13	58.53
40	4---	SUPPLIES	136,350.00	18,976.11	65,541.94	70,808.06	48.07
40	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
40	6---	OTHER OBJECTS	100.00	0.00	-463.94	563.94	-463.94
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	3,015,331.00	199,452.96	1,689,610.13	1,325,720.87	56.03
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	937,599.00	74,208.80	481,697.79	455,901.21	51.38
50	----	I.M.R.F./SOCIAL SECURITY FUND	937,599.00	74,208.80	481,697.79	455,901.21	51.38
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00

FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	December 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	0.00	0.00	0.00	0.00	0.00

Grand Expense Totals	35,850,969.00	2,917,492.85	19,204,883.42	16,200,260.37	53.57
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Number of Accounts: 1154

***** End of report *****

GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2021

E.A.V. 988,614,180

TOTAL EXTENSION 23,058,358.08

RATES	1.663	0.425	0.118	0.037	0.044	0.029	0.000	0.006		
% OF TOTAL DISTRIBUTION	71.60%	18.32%	5.10%	1.59%	1.91%	1.24%	0.00%	0.24%		
DATE	AMOUNT	%	EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
05/27/22	801,772.25	3.48%	574,103.02	146,906.12	40,871.67	12,736.66	15,284.06	9,949.64	0.00	1,921.08
06/09/22	6,421,092.11	27.85%	4,597,774.94	1,176,515.80	327,325.80	102,003.12	122,404.30	79,682.94	0.00	15,385.22
06/30/22	3,087,753.19	13.39%	2,210,962.56	565,758.96	157,403.33	49,050.92	58,861.37	38,317.66	0.00	7,398.39
07/14/22	1,208,614.48	5.24%	865,419.35	221,450.50	61,611.12	19,199.61	23,039.63	14,998.38	0.00	2,895.89
07/29/22	506,688.32	2.20%	362,810.38	92,838.85	25,829.28	8,049.07	9,658.92	6,287.78	0.00	1,214.05
08/19/22	422,282.33	1.83%	302,372.10	77,373.42	21,526.54	6,708.22	8,049.90	5,240.34	0.00	1,011.81
09/01/22	36,662.12	0.16%	26,251.64	6,717.48	1,868.91	582.40	698.88	454.96	0.00	87.84
09/27/22	1,916,685.48	8.31%	1,372,428.29	351,188.04	97,706.21	30,447.76	36,537.48	23,785.23	0.00	4,592.46
09/30/22	5,785,723.60	25.09%	4,142,824.07	1,060,099.30	294,936.84	91,909.89	110,292.36	71,798.29	0.00	13,862.85
10/19/22	1,806,997.81	7.84%	1,293,887.25	331,090.33	92,114.70	28,705.31	34,446.52	22,424.05	0.00	4,329.65
11/10/22	514,945.29	2.23%	368,722.72	94,351.75	26,250.19	8,180.23	9,816.32	6,390.25	0.00	1,233.83
12/09/22	79,282.23	0.34%	56,769.45	14,526.62	4,041.54	1,259.45	1,511.35	983.86	0.00	189.96
PTAB/CE Recapture - 5/25		0.00%	0.00	3,512.77	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/9		0.00%	0.00	28,290.06	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/30		0.00%	0.00	13,593.60	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/14		0.00%	0.00	5,324.85	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/28		0.00%	0.00	2,255.45	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 8/19		0.00%	0.00	1,861.18	0.00	0.00	0.00	0.00	0.00	0.00
PTAB?CE Recapture - 8/30		0.00%	0.00	174.79	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/27		0.00%	0.00	8,455.68	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/30		0.00%	0.00	25,508.13	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 10/19		0.00%	0.00	7,961.28	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 11/9		0.00%	0.00	2,269.57	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 12/9		0.00%	0.00	353.31	0.00	0.00	0.00	0.00	0.00	0.00
Interest		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS (without int.)	22,588,499.21	98.0%	16,174,325.76	4,238,377.84	1,151,486.13	358,832.63	430,601.11	280,313.37	0.00	54,123.04

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124													
INVESTMENT SCHEDULE AS OF DECEMBER 31, 2022													
PMA FINANCIAL NETWORK, INC.													
10687-101													
Trans.	Date	Date											
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
294763	09/28/22	01/10/23	CD	Merrick Bank	247,700.00	3.19	247,700.00						2,252.07
56321	09/28/22	01/12/23	TBILL	US Treasury	449,869.36	3.16	449,869.36						4,130.64
56322	09/28/22	01/17/23	TBILL	US Treasury	1,249,435.42	3.31	1,249,435.42						12,564.58
294762	09/26/22	01/20/23	CD	American Investors Bank	247,400.00	3.29	247,400.00						2,542.19
54357	06/30/22	01/31/23	TNOTE	US Treasury	1,298,624.69	2.41	1,298,624.69						16,693.68
56323	09/28/22	02/09/23	TBILL	US Treasury	99,737.95	3.45	99,737.95						1,262.05
53660	06/14/22	02/23/23	TBILL	US Treasury	598,789.85	2.20						598,789.85	9,210.15
54420	06/30/22	03/27/23	FHLD	Fed Home Loan Discour	686,749.00	2.57	686,749.00						13,251.00
53459	06/08/22	04/21/23	FHLD	Fed Home Loan Discour	2,099,265.26	1.93	2,099,265.26						35,734.74
53460	06/08/22	05/12/23	FHLD	Fed Home Loan Discour	699,919.38	1.99	699,919.38						13,080.62
56324	09/28/22	05/15/23	TNOTE	US Treasury	199,312.99	3.93	199,312.99						4,687.01
52752	05/18/22	05/18/23	DTC	Oceanfirst Bank NA	245,240.55	1.85	245,240.55						4,536.95
53461	06/08/22	05/18/23	TBILL	US Treasury	1,999,460.51	2.04	1,999,460.51						38,539.49
52753	05/20/22	05/19/23	DTC	State Bank of India	220,215.21	1.95					220,215.21		4,294.20
49433	10/28/21	05/31/23	TNOTE	US Treasury	1,499,007.73	0.13	1,499,007.73						769.47
56325	09/28/22	05/31/23	TNOTE	US Treasury	1,999,109.69	3.96	1,999,109.69						50,890.31
56326	09/28/22	06/15/23	TNOTE	US Treasury	499,087.21	3.98	499,087.21						12,912.79
56328	09/28/22	06/30/23	TNOTE	US Treasury	799,718.94	4.00	799,718.94						23,281.06
56329	09/28/22	07/15/23	TNOTE	US Treasury	2,699,884.24	4.05	2,699,884.24						84,115.76
56544	10/04/22	07/31/23	TNOTE	US Treasury	2,699,552.62	4.02	2,398,648.54	300,904.08					86,447.38
56546	10/04/22	08/15/23	TNOTE	US Treasury	499,095.92	4.04		49,895.48		400,000.00	49,200.44		16,904.08
56931	10/21/22	08/31/23	TNOTE	US Treasury	2,599,903.22	4.42	2,550,702.78	49,200.44					96,096.78
56932	10/21/22	10/05/23	TBILL	US Treasury	699,689.45	4.48					250,799.56	448,889.89	30,310.55
49434	11/01/21	10/31/23	TNOTE	US Treasury	1,499,761.21	0.35						1,499,761.21	15.53
52750	05/18/22	11/20/23	DTC	Sandy Spring Bank	247,182.20	2.30	247,182.20						5,685.19
52751	05/20/22	11/20/23	DTC	Oceanfirst Bank NA	247,181.73	2.20					247,181.73		5,434.00
49435	10/28/21	10/31/24	TNOTE	US Treasury	1,984,269.80	0.61	1,984,269.80						14,261.13
49428	11/03/21	11/04/24	DTC	Goldman Sachs Bank US	249,443.64	0.69				249,443.64			443.64
49429	11/03/21	11/04/24	DTC	UBS Bank USA	249,074.04	0.69	100,000.00				114,559.81	34,514.23	74.04
				Subtotal Investments	28,813,681.81		24,300,326.24	400,000.00	0.00	649,443.64	881,956.75	2,581,955.18	
		12/31/22	MMA	ISDLAF	1,046,398.58		167,615.13	432,278.08	0.00	33,354.11	53,647.04	359,504.22	
		12/31/22	MMA	ISDMAX	3,567,687.76		2,166,927.80	127,242.92	0.00	64,268.12	6,590.78	1,202,658.14	
				Total	33,427,768.14		26,634,869.17	959,521.00	0.00	747,065.87	942,194.57	4,144,117.54	

Consent Agenda

Quarterly list of authorized depositories, investment managers, dealers and brokers**

In accordance with the District Investment Policy, I am providing you with a list of authorized depositories, investment managers, dealers and brokers. The following institutions have on file with the District an audited financial statement, a registration certificate with the NASD and a published credit rating when applicable. This list must be reviewed and approved by the Board quarterly.

GRANT COMMUNITY HIGH SCHOOL LIST OF AUTHORIZED DEPOSITORIES, INVESTMENT MANAGERS, DEALERS & BROKERS

1. Illinois School District Liquid Asset Fund Plus
PMA Financial Network, Inc./ PMA Securities, Inc.
495 North Commons Drive, Suite 104
Aurora, Illinois 60504
2. PMA Financial Network, Inc. / PMA Securities, Inc.
495 North Commons Drive, Suite 104
Aurora, Illinois 60504
3. Harris Bank
1310 South Route 12
Fox Lake, Illinois 60020

Joshua Hawkins

The Grant Community High School January Student of the Month is senior Joshua Hawkins, son of Daniel and Jennifer Hawkins of Round Lake Heights.

Joshua's academic achievements include induction into the National Honor Society as a sophomore, earning Honor Roll status each semester, he will have taken 11 AP classes through his senior year plus calculus III, he has taken and passed 6 AP tests through his junior year, and he scored 1550 on his SAT. He was awarded the AP Scholar with Distinction and he holds a 5.07 GPA.

His extracurricular activities include Math Team - earning individual and team awards, Fellowship of Christian Athletes (FCA) - 2022/23 Leader, Marching Band - Section Leader, Future Business Leaders of American (FBLA) during his freshman year, Student Athlete and Activities Leadership Team (SAALT) - 2022/23 Officer, Boys Bowling – Captain, 3rd place Regional Champion, Scholar Athlete.

Joshua participated in numerous volunteer activities such as Feed My Starving Children, Pop-up Food Banks, roadside clean-up, St. Mark Lutheran Church audio/visual volunteer, and Fox Lake Park District activities. He also helps within the school as a peer academic tutor, Big Dawg, and concession stand worker for the Boosters.

In addition to all of his activities, Joshua enjoys video and board games, logic puzzles, and walking through the local forest preserves.

His plans for the future include earning a double major in physics and mathematics and is exploring universities such as MIT and University of Illinois Urbana/Champaign.

Fall 2022 Student Activities Participation Information

Thank you to Cheryl Trevithick for assisting with setting up, collecting, organizing, and analyzing all student participation data for Fall 2022.

Overall Participation Information

- o We had 40 active clubs running in the Fall 2022 semester
 - New Clubs for 2022-2023: Two New Pilots- Latinx Student Group and Bulldog Buddies (participation data will be reported S2)
 - Clubs Inactive in Fall 2022: Bulldog Strong, Computer Science Club, French Club, Gamers Club, Jazz Ensemble, Lacrosse Club, Robotics Club, Spanish Club, and Woodworking Club
- o Co-Curricular Rosters
 - $919/1,799 = 51.1\%$ of the student body attended at least 1 co-curricular meeting/event
 - 617/919 students successfully attended 50% of club meetings/activities
 - 67.1% of participating students were deemed active participants
- o Current GCHS Students (All Levels)
 - 462 unique students participated in Fall 2022 co-curricular activities
 - $462/1,799 = 25.7\%$ of all students were involved in Activities

Outstanding Student Participation in Activities

- o GOLD: Savannah Eagon- 10 Activities
 - American Sign Language, Anthem Singers, Barbershop Quartets, Chamber Singers, FCCLA, Jazz Band, Junior Class Council, Marching Band, Pep Band, Student Council
- o SILVER: Samantha Lopatowski- 8 Activities
 - Anthem Singers, Chamber Singers, Fall Play, Marching Band, National Honor Society, Pep Band, Speech Team, Table Tennis Team
- o BRONZE: Three Students Were Involved in 7 Activities
 - Khushi Viramgami
 - Kylie Tilleman
 - Jacqueline Bendfeldt

Detailed Club Participation- Fall 2022

Name of Club or Activity	Fall 2021 Part.	Fall 2021 Active	Fall 2021 50%+ Att.	Fall 2022 Part.	Fall 2022 Active	Fall 2022 50%+ Att.
Academic Team	9	7	78%	16	15	94%
American Sign Language	24	14	58%	12	12	100%
Anime Club	61	13	21%	21	5	24%
Anthem Singers	14	11	78%	12	10	83%
Art Club	18	17	94%	18	12	67%
Chamber Quartets	30	29	97%	37	36	97%
Black Student Union	19	7	37%	8	5	63%
Bulldog Buddies	Pilot 22-23	Pilot 22-23	Pilot 22-23	S2 Only	S2 Only	S2 Only
Canine Connections Club	34	15	44%	19	13	68%
Chess Team	23	11	48%	14	3	21%
Debate Team	10	9	90%	10	5	50%
Disc Golf Club	8	5	63%	10	4	40%
eSports Team	15	9	60%	16	5	31%
Environmental Club	21	11	52%	15	13	87%
Fall Flags	6	6	100%	8	8	100%
Fall Play	72	58	81%	57	49	86%
FBLA	35	21	60%	45	31	69%
FCCLA	15	15	100%	19	11	58%
Fellowship of Christian Athletes	12	9	75%	7	3	43%
Film Club	13	9	69%	17	10	59%
French Club	12	6	50%	Inactive	Inactive	Inactive
Freshman Class Council	4	2	50%	16	9	56%
Future Medical Professionals	29	10	34%	10	4	40%
Gamers Club	39	30	77%	Inactive	Inactive	Inactive
Gay-Straight Alliance	69	27	39%	46	31	67%
Guitar Club	22	11	50%	47	25	53%
Jazz Band	14	14	100%	21	21	100%
Jazz Ensemble	21	21	100%	Inactive	Inactive	Inactive
Junior Class Council	15	13	87%	12	10	83%
Latinx Student Group	Pilot 22-23	Pilot 22-23	Pilot 22-23	S2 Only	S2 Only	S2 Only
Marching Band	40	39	98%	28	28	100%
Math Team	33	18	55%	41	28	68%
National Art Honor Society	47	9	19%	61	51	84%
National Honor Society	58	54	93%	51	51	100%
Pep Band	14	13	93%	12	12	100%
Senior Class Council	21	8	38%	21	11	52%
Science Club	12	3	25%	21	7	33%
Sophomore Class Council	14	6	43%	14	2	14%
Special Olympics	17	10	59%	10	6	60%
Speech Team	29	8	28%	28	13	46%
Student Council	67	28	42%	42	17	40%
Table Tennis Club	27	12	44%	42	6	14%
Winter Guard	8	8	100%	6	6	100%
Total Counts	1,051	626	59.6%	919	617	67.1%

Schedule Changes

This is the second semester with our updated schedule change request process in place. As previously reported, the goal of this change is to be as accommodating as possible for students as well as to have written procedures more closely reflect our actual practice.

Annually each spring a master schedule is created based on student course requests. Many decisions are made on the basis of those requests including: number of sections, staffing, instructional resources, class sizes, and room assignments. Historically, the vast majority of schedule changes had to be made by Spring Break the prior year. With this new process, schedule changes for level changes, adding a course, or dropping a course can be made within the first five (5) school days of student attendance each semester. Schedule change requests are not approved based on the preference of a lunch period or classroom teacher, and all changes are contingent upon available seats.

Although this new process generates an influx of movement in class rosters, the benefits of flexibility, choice, and autonomy it provides students with is proving to be significant for students.

SAT Preparation Class

Enrollment for our SAT Preparation Class has begun and is open through February 3. This is the third year running the class in this remote format using Mrs. Sandy Martinez, an Associate Professor from CLC and veteran test preparation teacher. The curriculum framework for the course is based on the College Board's Official SAT Study Guide. Utilizing a combination of teacher-led instruction, strategy and content acquisition, and individual practice, the course is designed to provide students the resources, structure, and content instruction to meet their personal SAT goals.

Classes are offered Monday evenings, Tuesday evenings, Sunday mornings, and Sunday afternoons. The structure of the class consists of seven, three-hour classes. The cost for this seven-week class is \$80 and includes one copy of "The Official SAT Study Guide" as well as additional, custom practice and instructional materials.

As of January 12, 56 students have enrolled with additional seats remaining. This year, the state-required SAT for juniors will be administered on April 12.

Professional Development

The planning for our February 17 Institute Day is well underway. The Leadership Team including instructional coaches and teacher leaders have been working diligently to plan a full day of professional development for all certified staff. The day's activities will maintain our yearlong instructional focus on Tier 1 instructional strategies, data analysis, Professional Learning Team work, as well as include culture-building activities.

- Recap from last month's meeting
 - I was talking to Principal Schmidt recently about December's meeting and how Mrs. Kusiak talked about learning students' stories and learning empathy for others. This stuck with me and had me thinking of how to make this possible at Grant. Teachers mostly know what students are struggling with but students don't really know. I am very fortunate that all my family and I are able to afford and I sometimes don't even think about how basic needs are easy for me to access but for others, it may not be. I was brainstorming with Principal Schmidt different ways to bring this awareness to Grant, either with awareness months or working with different clubs to think of other ideas.
- National Honors Society
 - There is a new co-advisor, Mr. Robinson who will be taking over Mrs. Sagritalo's role in the upcoming school year.
- Dual Credit Courses
 - Different administrators have been going around to various groups of students asking for student feedback on the Dual Credit courses in the few coming years, (the weighting of them, the courses overall, etc.)
- Sophomore Class Council
 - The winter dance theme is Masquerade! Students are excited to have a winter dance after not having one since 2020.
- Sports
 - Varsity Dance took 1st in 3 different competitions, on a great track for state and regionals

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: Science

Title: Bio 123 Principles of Biology

Course #: 0485F/S

SIS#:

Prerequisite: MTH 102 or MTH 105 (both C or better) or an appropriate score on the Math Placement Test or Math ACT of 20 or higher (or SAT of 510 or higher) - AND - College Reading and Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Eric Taubery

Primary Objective: By taking Principles of Biology Dual Credit, students will obtain college credit while in high school in addition to honors high school credit.

Curriculum Guide Description: This course introduces basic biological principles of life processes held in common by all organisms. Topics covered include the chemical and physical basis of life, cell structure and function, concepts of heredity, population genetics, and evolution. Note: Though this course will provide a general understanding of the basics of cellular biology qualifying it as a general education course it will also provide a foundation for those students potentially entering an allied health program (dental hygiene, nursing, medical images, etc.).

Special Considerations:

Budgetary Considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: CTE

Title: EDU 124 Child Development for Educators

Course #: 0780F/S

SIS#:

Prerequisite: CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Blair Schoell

Primary Objective: By taking Dual Credit EDU 124 Child Development for Educators, students will obtain college credit while in high school in addition to honors high school credit. This course is

Curriculum Guide Description:

Special Considerations:

Budgetary Considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: English

Title: English 121 Dual Credit

Course #: 0083F/S

SIS#:

Prerequisite: English 11 and CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Veronica Lukemeyer

Primary Objective: By taking English 121 students will obtain college credit while in high school in addition to honors high school credit. The syllabus and assignments will follow the requirements of the College of Lake County course English 121 Composition I.

Curriculum Guide Description: This course is designed to help students develop their competence in college-level writing and in the analysis of texts so they can enter the dialogue of the academic community. This course includes the analysis and practice of argument and the use of critical thinking to read, analyze, and produce college level texts. In addition, this is a workshop course where students will be producing and revising written work frequently.

Special Considerations:

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: English

Title: English 122 Dual Credit

Course #: 0084F/S

SIS#:

Prerequisite: C or higher in English 121 and CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Veronica Lukemeyer

Primary Objective: By taking English 122, students will obtain college credit while in high school in addition to honors high school credit. The syllabus and assignments will follow the requirements of the College of Lake County course English 122 Composition II.

Curriculum Guide Description: This course will supplement the work done in Dual Credit Composition I Honors by providing students more experience as academic writers, readers, researchers, and critical thinkers. To help students consider their own meaning while engaging with the texts of others, they will develop the ability to collect, evaluate, and incorporate varied sources in thoughtfully written analysis and arguments. Student work should demonstrate the ability to position themselves within the context of academic and societal

conversation using a variety of texts, which may include literature, arguments on various issues, news articles, films, advertisements, and websites. In addition, this is a workshop course where students will be producing and revising written work frequently.

Special Considerations:

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$

TOTAL:	\$0
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Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: Social Studies

Title: History 121 Dual Credit

Course #: 0287F/S

SIS#:

Prerequisite: CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Veronica Lukemeyer

Primary Objective: By taking Dual Credit History 121, students will obtain college credit while in high school in addition to honors high school credit. This course is a historical survey of the West from the ancient civilizations of Egypt, Greece, and Rome through the Middle Ages and the Renaissance.

Curriculum Guide Description: This course is a historical survey of the West from the ancient civilizations of Egypt, Greece, and Rome through the Middle Ages and the Renaissance. Emphasis is placed on the political, economic, social, cultural, and intellectual forces that shaped the development of Western Civilization. This one semester course will earn students a semester of college credit from the College of Lake County. This course must be taken in addition to courses to fulfill the GCHS civics graduation requirement.

Special Considerations:

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: Social Studies

Title: History 122 Dual Credit

Course #: 0288F/S

SIS#:

Prerequisite: CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Veronica Lukemeyer

Primary Objective: By taking Dual Credit History 121, students will obtain college credit while in high school in addition to honors high school credit. This course is a historical survey of the West from the Reformation and rise of absolutist monarchies through the French Revolution, Age of Industrialization, the 20th century ideological conflicts and wars, and the modern global age. Emphasis is placed on the political, economic, social, cultural, and intellectual forces that shaped the development and direction of Western Civilization.

Curriculum Guide Description: This course is a historical survey of the West from the Reformation and rise of absolutist monarchies through the French Revolution, Age of Industrialization, the 20th century ideological conflicts and wars, and the modern global age. Emphasis is placed on the political, economic, social, cultural, and intellectual forces that shaped the development and direction of

Western Civilization. This one semester course will earn students a semester of college credit from the College of Lake County. This course must be taken in addition to courses to fulfill the GCHS civics graduation requirement.

Special Considerations:

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Grant Community High School District 124

Course Proposal

X	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2024-2025

Division: Social Studies

Title: PSC221 Comparative Political Systems

Course #: 0286F/S

SIS#:

Prerequisite: CLC Reading & Writing Readiness

Grade Level: 12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☐ Honors Credit

☐ AP Credit

X Dual Credit

☐ Other _____

Submitted by: Veronica Lukemeyer

Primary Objective: By taking Dual Credit Comparative Political Systems, students will obtain college credit while in high school in addition to honors high school credit. This course is a comparative study of national political systems across the globe.

Curriculum Guide Description: The primary focus of this dual credit course is to describe and explain the conditions necessary and sufficient for a democracy to exist. A three-part classification (Developed Democracies, Developing Democracies and Non-Democracies) is used to analyze the similarities and differences found within and across the different political systems. A select group of countries from different regions in the world are studied to illustrate political, economic and social development as it relates to regime type. This one semester course will earn students a semester of college credit from the College of Lake

County. This course must be taken in addition to courses to fulfill the GCHS civics graduation requirement.

Special Considerations:

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$
TOTAL:	\$0

Document Status: Draft Update

BOARD OF EDUCATION

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the county clerk of the county in which the District's main office is located by May 1.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in or a tangible benefit from [PRESSPlus1](#) the entity selected for the contract:

1. ~~Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a~~ A member of the Board member's immediate family ~~or household~~;
2. The Board member's ~~business~~ partner; [PRESSPlus2](#) or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

105 ILCS 5/10-9.

5 ILCS 420/~~4A-101.5, 420/4A-105, 420/4A-106.5, and 420/4A-107,~~ Ill. Governmental Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 105/3, Public Officer Prohibited Activities Act.

~~105 ILCS 5/10-9.~~

2 C.F.R. §200.318(c)(1).

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board (PAB) member feedback regarding alignment of the conflict of interest language to 2 C.F.R. §200.318. **Issue 110, October 2022**

PRESSPlus 2. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. *Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board Attorney, either place the

alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

Political activity means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

Prohibited source means any person or entity who:⁸⁴

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Superintendent shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

105 ILCS 5/22-930 (final citation pending). [PRESSPlus1](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; [Code of Professional Conduct](#); and Conflict of

Interest)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated with the final citation for 105 ILCS 5/22-93, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:210 Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within ~~40~~²⁸[PRESSPlus1](#) days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting, the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. The Board shall elect its officers, who assume office immediately upon their election.
4. The Board shall fix a time and date for its regular meetings.

LEGAL REF.:

~~10 ILCS 5/2A-1 et seq.~~ 105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.

10 ILCS 5/2A-1 et seq., Election Code.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election. **Issue 110, October 2022**

Document Status: Draft Update

BOARD OF EDUCATION

2:265 Title IX Sexual Harassment Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(119), *domestic violence* as defined in 34 U.S.C. §12291(a)(128), or *stalking* as defined in 34 U.S.C. §12291(a)(369). [PRESSPlus1](#)

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from [34 C.F.R. §106.30](#)

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

Title IX Coordinator:

Christy Sefcik
Name

25700 Old Grand Ave., Ingleside, IL 60041
Address

csefcik@grantbulldogs.org
Email

847-587-2561

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with [34 C.F.R. §106.45](#) before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence - including both inculpatory and exculpatory evidence - and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to changed citations to the definitions of *dating violence*, *domestic violence*, and *stalking* from the 2022 reauthorization of the Violence Against Women Act (VAWA). The policy uses the updated VAWA citations, although the Title IX regulations at 34 C.F.R. §106.30, which contain pinpoint citations to VAWA, have not been updated. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Chief School Business Official is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

The Chief School Business Official shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Chief School Business Official shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Chief School Business Official shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Chief School Business Official's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds. [PRESSPlus1](#) and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Chief School Business Official or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy. [PRESSPlus2](#)
4. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
5. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Chief School Business Official or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 et seq., Truth in Taxation Law.

[23 Ill.Admin.Code Part 100.](#)

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/17-1.3, added by P.A. 102-895, requiring districts to disclose this cash reserve balance information “at the public hearing at which the district certifies its budget and levy for the taxable year.” The statute does not specify the manner in which the disclosure must be made; for ease of administration, the added text manages disclosure at the budget hearing by including it in the budget review. To provide evidence of compliance, consider as a best practice recording this disclosure in the board meeting minutes and/or presenting it in writing. The term *operational levy* is not defined in the statute, but it may refer to a district’s *operating funds*, which Ill. State Board of Education rules define as the Educational, Operations and Maintenance, Transportation, and Working Cash funds. 23 Ill. Admin.Code §100.20. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/17-1.3, added by P.A. 102-895. Consult the board attorney about the meaning of the *public hearing* for the levy and if the disclosure must always be made at the board meeting at which the board certifies the district’s levy, or only in those instances where notice and a *public hearing* are required by the Truth in Taxation Law. 35 ILCS 200/18-70. Similar to the disclosure of cash reserves made at the budget hearing, a district may want to manage compliance for the levy hearing by incorporating the information into the presentation of the levy at the board meeting. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fees for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property [PRESSPlus1](#) are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, books, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines [PRESSPlus2](#) and that applications for fee waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; [PRESSPlus3](#) or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a); [PRESSPlus4](#)

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements. ~~The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter, but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.~~ [PRESSPlus5](#)

If a student receiving a ~~fee~~ waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

[23 Ill.Admin.Code §1.245](#) [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, requiring districts to waive fees and fines, including fines for the loss of school property, for all eligible students. While districts are only required to waive fines for the *loss* of school property and not the *damage* of school property, this policy extends fine waivers to both for ease of implementation and to encourage students to return school property even if damaged (instead of claiming property is lost to avoid a fine). **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/10-20.13(b), as amended by P.A. 102-805, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-1032. 105 ILCS 5/10-20.13(b), as amended by P.A. 102-1032, does not specify whether the *income* at or below 200% of the federal poverty line is the household income or solely the income of the veteran/active-duty military parent/guardian. Consult the board attorney for guidance. **Issue 110, October 2022**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-20.13(b), amended by P.A. 102-805, eff. 1-1-23, adding homeless children and youth as students eligible for fee and fine waivers. See also non-regulatory guidance at www.isbe.net/Documents/guidance_reg.pdf, which states that students who are homeless, migrant, in foster care, runaway, or participating in Head Start are categorically eligible for school fee waivers. **Issue 110, October 2022**

PRESSPlus 5. For districts that establish an application process that is completely independent of a student's application for, eligibility for, or participation in the federal free meals program, see sample exhibit 4:140-E1, *Application for Fee Waiver*. For districts that tie the application process to the federal free meals program application and only ask for *verification* in accordance with the meals program, see sample exhibit 4:140-E2, *Application for Fee Waiver Based on Federal Free Meals Program*. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student [PRESSPlus1](#) boundary violations pursuant to policy 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*; and
 - c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child

sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:

- a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;
- b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
- c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.

LEGAL REF.:

[105 ILCS 5/10-23.13](#), [5/22-85.5](#), [5/27-9.1a](#), and [5/27-13.2](#).

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated throughout to align with changes made to 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, in response to *Faith's Law*, 105 ILCS 5/22-85.5, added by P.A. 102-676. **Issue 110, October 2022**

Document Status: Draft Update

General Personnel

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, [PRESSPlus1](#) color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Christy Sefcik
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

csefcik@grantbulldogs.org
Email

847-587-2561
Telephone

Complaint Managers:

Jeremy Schmidt
Name

285 E. Grand Ave.,
Fox Lake, IL 60020
Address

jschmidt@grantbulldogs.org
Email

847-587-2561
Telephone

Beth Reich
Name

25700 Old Grand Ave.,
Ingleside, IL 60041
Address

breich@grantbulldogs.org
Email

847-587-2561
Telephone

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who

fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee that may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

~~[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).~~ [Vance v. Ball State Univ.](#), 570 U.S. 421 (2013). [PRESSPlus2](#)

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

[Porter v. Erie Foods Int, Inc.](#), 576 F.3d 629 (7th Cir. 2009).

[Williams v. Waste Mgmt.](#), 361 F.3d 1021 (7th Cir. 2004).

[Berry v. Delta Airlines](#), 260 F.3d 803 (7th Cir. 2001).

~~[Crawford v. Metro. Gov't of Nashville & Davidson Cty.](#), 555 U.S. 271 (2009).~~

~~[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).~~

~~[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).~~

~~[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).~~

~~Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).~~

~~Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).~~

~~Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).~~

~~Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).~~

~~Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).~~

~~Vance v. Ball State Univ., 133 S. Ct. 2434 (2013).~~

~~Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).~~ Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. The Ill. Human Rights Act defines race to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5), added by P.A. 102-1102, eff. 1-1-23. The law allows employers to implement dress codes or adopt grooming policies that include restrictions on attire, clothing, or facial hair to maintain workplace safety or food sanitation. 775 ILCS 5/2-102(E-5). Title VII does not have a definition of race, but U.S. Equal Employment Opportunity Commission (EEOC) guidance provides that “[r]ace discrimination includes discrimination on the basis of ancestry or physical or cultural characteristics associated with a certain race, such as skin color, hair texture or styles, or certain facial features.” See the EEOC’s *Questions and Answers about Race and Color Discrimination in Employment*, at: www.eeoc.gov/laws/guidance/questions-and-answers-about-race-and-color-discrimination-employment. **Issue 110, October 2022**

PRESSPlus 2. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license ~~or short-term substitute license~~ and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, [PRESSPlus1](#) otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. ~~A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.~~

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Please also refer to the applicable collective bargaining agreement(s).

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, [PRESSPlus2](#) s Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in ~~State~~ law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The

Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118, III. Pension Code.](#)

[23 III.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

[ADOPTED: October 20, 2022](#)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 102-717. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23. **Issue 110, October 2022**

Document Status: Draft Update

Professional Personnel

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, [PRESSPlus1](#) Sabbatical Leave, Personal Leave, Leave of Absence Without Pay, Leaves for Service in the Military, Leaves to Serve as an Officer or Trustee of a Specific Organization

Please also refer to the applicable collective bargaining agreement(s).

Each full-time professional staff member is granted 13 days sick leave each school year at full pay. Unused days are allowed to accumulate to 390 days. Sick leave is defined in State law as personal illness, mental or behavioral health complications, [PRESSPlus2](#) quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

FamilyChild Bereavement Leave^{PRESSPlus3}

State law allows a maximum of 10 unpaid work days for eligible employees to take familychild bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the FamilyChild Bereavement Leave Act. Eligible employees may use familyChild bereavement leave, without any adverse employment action, allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child a covered family member, which includes an employee's child, stepchild, domestic partner,^{PRESSPlus4} sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the staff member's child covered family member, or (3) grieving the death of the staff member's child covered family member, without any adverse employment action, or (4) absence from work due to a Significant Event,^{PRESSPlus5} which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one child covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the FamilyChild Bereavement Leave Act. This policy does not create any right for an employee to take familychild bereavement leave that is inconsistent with the FamilyChild Bereavement Leave Act and does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time permitted by the federal Family and Medical Leave Act of 1993, [20 U.S.C. 2601](#), et. seq.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Child-Rearing Leave

The Board may grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed the equivalent of three semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member from using paid sick days as provided in this policy.

A teacher should request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date. The request should include the proposed leave dates. The leave shall end before a new school year begins or at the semester break.

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an

available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601 et seq.](#)).

COVID-19 Paid Administrative Leave [PRESSPlus6](#)

During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, paid administrative leave is available to eligible employees if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.

For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 [PRESSPlus7](#) as defined in 105 ILCS 5/10-20.83 (final citation pending).

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. [PRESSPlus8](#) An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

LEGAL REF.:

[105 ILCS 5/10-20.83](#) (final citation pending), [5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#).

~~[10 ILCS 5/13-2.5](#)~~

~~[105 ILCS 5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#)~~

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

~~ADOPTED: October 20, 2022~~

Questions and Answers:

***Required Question 1. Does the board require fully vaccinated employees to participate in a district COVID-19 testing program?

☒ No. (Default)

☐ Yes. (IASB will add "and participate in the District's COVID-19 testing program" to the end of this sentence.)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the

III. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-866. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to the Family Child Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23, expanding the entitlement to unpaid bereavement leave to *covered family members*, and to include absences related to unsuccessful pregnancies and adoptions. The employer may require reasonable documentation as specified in 105 ILCS 154/10(d), amended by P.A. 102-1050, eff. 1-1-23, but may not require that an employee identify which specific category under item (4) in the first paragraph of this subhead pertains to the leave. **Issue 110, October 2022**

PRESSPlus 4. *Domestic partner*, when used to refer to an unmarried employee, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state, or (2) an unmarried adult who is in a committed, personal relationship with the employee, who is not a domestic partner as described in item (1) and who the employee designates as that employee's domestic partner. 820 ILCS 154/5, amended by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 5. Note the term *Significant Event* does not appear in the statute; it is included in this policy text as a shorthand term to refer to those events listed in 820 ILCS 154/10(a)(4). **Issue 110, October 2022**

PRESSPlus 6. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. Whether some or all of the COVID-19 related reasons listed in 105 ILCS 5/10-20.83(b) and (c) (final citation pending) apply will depend upon current health guidance and/or rules. The law requires that this leave also be provided retroactively to an employee for a qualifying reason *prior* to 4-5-22 if the employee was fully vaccinated by 5-10-22. The law prohibits districts from rescinding the paid leave if the definition of "fully vaccinated against COVID-19" is later updated by the CDC or IDPH to include recommended booster doses.

Consult the board attorney for guidance about whether the board must accommodate an employee's religion or disability by exempting the employee from the COVID-19 vaccination prerequisite in 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697, and/or if the board and union may agree that this leave will extend to all unvaccinated employees. Title VII of the Civil Rights Act of 1964 requires employers to accommodate an employee's sincere religious objection to an employer vaccination requirement unless doing so would be an "undue hardship" on the employer. 42 U.S.C §2000e(j). Similarly, the Americans with Disabilities Act requires an employer to exempt an employee with a disability (including pregnancy-related disability) from a safety-related standard, such as a vaccination requirement, unless the employee poses a *direct threat* to the health or safety of the employee or others while on the job. 29 C.F.R. §1630.2(r). See also the U.S. Equal Employment Opportunity Commission guidance document, *What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws*, at: www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws. **Issue 110, October 2022**

PRESSPlus 7. "Fully vaccinated against COVID-19" means: (1) two weeks after receiving the second dose in a two-dose series of a COVID-19 authorized for emergency use, licensed, or otherwise

approved by the U.S. Food and Drug Administration (FDA), or (2) two weeks after receiving a single dose of a COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA. If the Centers for Disease Control and Prevention (CDC) later revises the definition of “fully vaccinated against COVID-19” to include booster doses, and the Ill. Dept. of Public Health (IDPH) adopts the CDC’s revised definition, then employees will have five weeks after IDPH’s action to receive a booster (if eligible) to remain eligible for COVID-19 paid administrative leave. 105 ILCS 5/10-20.83(g) (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

PRESSPlus 8. This sentence is optional. 105 ILCS 5/10-20.83(d) (final citation pending), added by P.A. 102-697. It is a best practice for boards to require appropriate documentation to verify employee eligibility for the leave benefit. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to Board of Education policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the ~~Ill.~~^{inois} State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

~~Nonlicensed certificated and Unlicensed~~^{PRESSPlus1} Personnel Working with Students and Performing Non-Instructional Duties

~~Nonlicensed certificated and unlicensed~~ personnel performing non-instructional duties may be used:

1. For supervising study halls, long-distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule,^{PRESSPlus2}
or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a ~~nonlicensed certificated~~ person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing ~~care~~ activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

[34 C.F.R. §200.58](#).

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), [Ill. Vehicle Code](#).

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446 by P.A 102-894. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:320 Evaluation

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in Board of Education policies as well as in compliance with State law and any applicable employee handbook PRESSPlus1 and/or collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation.
5. All evaluations shall comply with State and federal law and any applicable employee handbook and/or collective bargaining agreement.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to a Policy Reference Manual (PRM) five-year review. **Issue 110, October 2022**

Document Status: Draft Update

Educational Support Personnel

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [PRESSPlus1](#)

Full or part-time educational support personnel who work at least 600 hours per year receive sick leave days according to the Classified Handbook schedule. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, mental or behavioral complications, [PRESSPlus2](#) quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent and/or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need to foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Vacation

Twelve-month employees shall be eligible for paid vacation days according to the Classified Handbook schedule.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Holidays

Unless the District has a waiver or modification of the School Code pursuant to [Section 2-3.25g](#) or [24-2\(b\)](#) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	2022 Election Day
Memorial Day	Thanksgiving Day
Juneteenth National Freedom Day	Christmas Day
Independence Day	

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave

Full-time educational support personnel have two paid personal leave day per year. The use of a personal day is subject to the approval of the Superintendent or designee and the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal two days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last three days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with ~~105 ILCS 5/24-6.3~~ State law.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. ~~Family Child~~ Bereavement Leave. PRESSPlus3
6. Leave to serve as an election judge.
7. COVID-19 Paid Administrative Leave. PRESSPlus4

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, ~~and 5/24-6~~, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127* 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-6, amended by P.A. 102-697, requires districts to return sick leave used by a fully vaccinated teacher for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the teacher was "fully vaccinated against COVID-19" by 5-10-22. The law prohibits districts from rescinding the returned sick leave in the event the definition of "fully vaccinated against COVID-19" is later updated by the Centers for Disease Control and Prevention (CDC) or the Ill. Dept. of Public Health (IDPH) to include recommended booster doses. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-866. **Issue 110, October 2022**

PRESSPlus 3. Updated in response to the Family Child Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23. **Issue 110, October 2022**

PRESSPlus 4. Required by 105 ILCS 5/10-20.83 (final citation pending), added by P.A. 102-697. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning* with accompanying Illinois and [PRESSPlus1 Learning Standards](#).

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 9 through 12 and teachers.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

[23 Ill.Admin.Code Part 1](#), Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

ADOPTED: October 20, 2022

PRESSPlus 1. Updated in response to 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.4.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2, and 20/1. [PRESSPlus1](#)

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:250 Community Resource Persons and Volunteers

The Board of Education encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a ~~certificated~~ licensed [PRESSPlus1](#) teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee;
5. As a guest lecturer or resource person under a ~~certificated~~ licensed teacher's direction and with the administration's approval; or
6. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a *sex offender*, as defined by the Sex Offender Registration Act, or a *violent offender against youth*, as defined in the Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[720 ILCS 5/12C-50.1](#), Failure to Report Hazing.

[730 ILCS 150/1](#) et seq., Sex Offender Registration Act.

[730 ILCS 152/101](#) et seq., Sex Offender Community Notification Law.

[730 ILCS 154/75](#) et seq., Murderer and Violent Offender Against Youth Community Notification Law.

[730 ILCS 154/101](#) et seq., Murderer and Violent Offender Against Youth Registration Act.

CROSS REF.: 4:170 (Safety), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:280 (Duties and Qualifications), 8:30 (Visitors to and Conduct on School Property), 8:95 (Parental Involvement)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b, amended by P.A. 102-894. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:255 Assemblies and Ceremonies

Assemblies must be approved by the Superintendent or designee and be consistent with the District's educational objectives.

While ~~the District respects an individual's brief, quiet, personal religious observance(s).~~ [PRESSPlus1](#) ~~it~~ shall not endorse or otherwise promote invocations, benedictions, and group prayers at any school assembly, ceremony, or other school-sponsored activity.

LEGAL REF.:

[Lee v. Weisman](#), 505 U.S. 577 (1992).

[Santa Fe Independent Sch. Dist. v. Doe](#), 530 U.S. 290 (2000).

[Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022).

[Jones v. Clear Creek Independent Sch. Dist.](#), 930 F.2d 416 (5th Cir. 1991), *cert. granted, judgement vacated*, 505 U.S. 1215 (1992), *remand*, 977 F.2d 963, *reh'g denied*, 983 F.2d 234 (5th Cir. 1992), and *cert. denied*, 508 U.S. 967 (1993).

CROSS REF.: 6:70 (Teaching About Religion), 6:80 (Teaching About Controversial Issues)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to [Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022), where the Supreme Court held that a football coach had a right to pray on the 50-yard line after games, even though still on duty, because he was engaged in a "brief, quiet, personal religious observance doubly protected by the Free Exercise and Free Speech Clauses of the First Amendment." Consult the board attorney if considering a policy or practice of prohibiting employees from engaging in private prayer in the presence of students. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:260 Complaints About Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members [PRESSPlus1](#) who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision. [PRESSPlus2](#)

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members in alignment with sample **PRESS** policy 2:260, *Uniform Grievance Procedure*. **Issue 110, October 2022**

PRESSPlus 2. Optional sentence; updated in response to **PRESS** Advisory Board (PAB) member feedback regarding the need for districts to have processes in place to address an increasing number of curriculum objections. It strengthens the policy's connection to IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance. For criteria that can be used in reviewing curriculum objections, see sample administrative procedure, 6:260-AP, *Responding to Complaints About Curriculum, Instructional Materials, and Programs*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. [PRESSPlus1](#)
This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic or extracurricular athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20 of the School Code](#), in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, [5/10-20.62](#), 5/27-6, 5/27-22.3, and 5/27-22.05. [110 ILCS 27/](#), Dual Credit Quality Act.

[23 Ill.Admin.Code §§1.425\(e\)](#), [1.440\(f\)](#), [1.470\(c\)](#), and [Part 255](#).

CROSS REF.: 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Required by the Dual Credit Quality Act, 110 ILCS 27/16.5(c), added by P.A. 102-1077, eff. 1-1-23. Written notification is not required by the law, but it is a best practice to show compliance with this requirement.

Partnership agreements for dual credit programs that are entered into, amended, renewed, or extended after 1-1-23, must allow high school students who do not otherwise meet the community college's academic eligibility requirements to enroll in a dual credit course taught at the high school, but only for high school credit. 110 ILCS 27/16.5(a), added by P.A. 102-1077, eff. 1-1-23. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, [5/2-3.64a-15](#), 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1. [PRESSPlus1](#)

23 Ill. Admin. Code §§1.30(b) and §375.10.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. ¹³² **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the

school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which the District is in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

50 ILCS 205/, Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189. [PRESSPlus1](#)

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

ADOPTED: October 20, 2022

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INSTRUCTION

6:60 Curriculum Content

The School District's curriculum shall include instruction on subjects required by State statute or regulation. The Superintendent or Superintendent's designee is responsible for keeping the Board of Education reasonably informed of the School District's curriculum and requirements of the law.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

105 ILCS 5/2-3.80(e) and (f), 5/10-20.~~73-79~~(final citation pending), 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, [5/27-23.16](#), 5/27-24.1, and 5/27-24.2. [PRESSPlus1](#)

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), III. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/. [PRESSPlus1](#)

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering the ninth grade; and
2. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required

vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in ninth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act. [PRESSPlus1](#)

410 ILCS and 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is

meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, ~~school counselors~~, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in [105 ILCS 5/27-23.7\(b\)](#) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator:

Christy Sefcik
Name

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csefcik@grantbulldogs.org
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Complaint Managers:

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4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy

was re-evaluated and no changes were deemed to be necessary, ~~or a signed statement from the board~~; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
 - c. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - d. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - e. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - f. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - g. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - h. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - i. 7:315, *Restrictions on Publications; High Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, ~~and §1.280,~~ and 1.295. [PRESSPlus1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (~~Food Allergy~~ Anaphylaxis Prevention, Response, and Management Program), 7:315 (Restrictions on Publications; High Schools)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools. [PRESSPlus1](#)

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. ~~A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.~~

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, [PRESSPlus2](#) along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

105 ILCS 5/10-23.13(b), 5/10-20.59, and 5/21B-25(G).

405 ILCS 49/, Children's Mental Health Act ~~of 2003~~.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/10-20.59, amended by P.A. 102-199. **Issue 110, October 2022**

PRESSPlus 2. Updated to align with *Erin's Law*, 105 ILCS 10-23.13, amended by P.A. 102-610. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board ~~monitors reviews and makes any necessary updates to~~ this policy at least ¹⁵²once every three years ~~by conducting a review~~

~~and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.~~ review and any necessary updates. [PRESSPlus1](#)

LEGAL REF.:

105 ILCS 5/2-3.190~~82~~, 5/10-22.39(e), and 5/22-30.

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 1. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 2. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will

incorporate paragraph number 2, above, along with Board policies:

- a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);
 - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the

Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act of 2003, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 et seq. Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.763 (final citation pending), 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/10-20.75 (final citation pending), 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b, 5/27-7. PRESSPlus1

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/, Children's Mental Health Act of 2003.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, ~~and~~ parents/guardians, ~~and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services,~~ [PRESSPlus1](#) certain rights, including the right to inspect, copy, and ~~or~~ challenge school student records. A student or the student's parent/guardian may request, in writing, that scores received on college entrance examinations be included on the student's academic transcript. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act; ~~implemented by~~ 34 C.F.R. Part 99.

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 10/5(a), amended by P.A. 102-199. The Ill. School Student Records Act does not give Ill. Dept. of Children and Family Services representatives the right to challenge student records. 105 ILCS 10/7. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within ten days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that ten-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U.S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody¹⁵⁹ of the Ill. Dept. of Children and Family Services

(DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law. [PRESSPlus1](#)

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students. Requests for exchange students must be submitted to the Building Principal of the school. All requests for attendance in the following year must be submitted before May 1.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

[8 U.S.C. §1101](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400 et seq.](#), Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/27-8.1](#).

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1.

SPRING COACHING STAFF RECOMMENDATIONS 2022 - 2023

Head Varsity	Wayne Bosworth	Girls Badminton
Assistant	OPEN	
Head Varsity	Dave Behm	Boys Baseball
Assistant	Colt Foerch	
Assistant	Mike Schneider	
Assistant	Bryan Talbot	
Assistant	Eric Weinmann	
Head Varsity	Garrett Olsen	Boys Lacrosse
Assistant	Walter Alvarenga	
Assistant	Austin Spohr	
Assistant	OPEN	
Head Varsity	Chris VanAlstine	Girls Softball
Assistant	Josh Christian	
Assistant	Jeff Durlak	
Assistant	OPEN	
Assistant	OPEN	
Head Varsity	Nick Nenni	Boys Track
Assistant	Tom Evans	
Assistant	Pete Laubenstein	
Assistant	Chris Robinson	
Head Varsity	Greg Wodzien	Girls Track
Assistant	Rachel Bicknase	
Assistant	Jeff Harvey	
Assistant	Kurt Rous	
Head Varsity	Martin Grum	Boys Volleyball
Assistant	JP Gizowski	
Assistant	Alex Sullivan	
Assistant	OPEN	
Head Varsity	Ben Burnet	Girls Soccer
Assistant	Chris Carlson	
Assistant	Bob Janusz	
Assistant	Kenny Pelaez	
Head Varsity	Max Boton	Boys Tennis
Assistant	Justin Strebel	
Spring Event Coordinator	OPEN	

FCA Sponsor

Robinson, Chris <CRobinson@grantbulldogs.org>

Wed 12/21/2022 8:23 AM

To: Geist, Kevin <KGeist@grantbulldogs.org>

Cc: Jolcover, Mark <MJolcover@grantbulldogs.org>

Hey Kevin,

I'm reaching out to let you know that I am resigning from FCA effective immediately. Mark Jolcover is interested in taking over next semester and I have CC'ed him on this email. Please let me know if you need anything else from me at this point.

Chris Robinson

Social Studies Dept.

Asst. Track Coach

Fellowship of Christian Athletes Sponsor

847-587-2561 ext. 3779

GO BULLDOGS!

"Education is not the learning of facts, but the training of the mind to think."

- Albert Einstein

Grant Community High School District #124

Food Service Update - January 19, 2023



Grant Community High School

Mission: *What is our fundamental purpose; why do we exist?*

Grant Community High School will educate each and every student to be a responsible and productive citizen who will be able to effectively manage future challenges. Students will be provided with the **opportunity to develop intellectually, emotionally, and physically in a safe and supportive environment.**

Vision: *What must we become in order to accomplish our fundamental purpose?*

Because **all students can learn and belong**, we will become a united community of empowered, engaged and intentional role models who foster a culture of reciprocal trust and accountability.

Values: *How must we behave to achieve our mission, vision and goals?* Blueprint of Grant Staff

Grant staff demonstrate: adaptability, communication, collaboration, social empathy, and integrity.

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Goals: *How will we know if we are making a difference?* Portrait of a Graduate

Grant students demonstrate: adaptability and perseverance, problem solving, integrity, empathy, power of communication, and an empowered mindset.

Food Service - Historical

PRE-COVID 19

- Offered main meal, hot dog, hamburger, pizza, cold deli sandwiches and salads daily.
- Ala carte items offered daily including cookies, chips, ice cream, pretzels, yogurt parfaits, drinks.
- Six lines plus Dawg House open in Main Commons.
- One line in Seniors with multiple cashiers

Using 2018-2019 Data from December 2018

- 26 food service employees
- Average breakfasts served = 74
- Average lunches served = 614



Food Service - Historical

DURING COVID 19

- Offered to-go meals prepped to last the week for free/reduced families.
- No ala carte items.
- Cafeterias shut down. Pick up only at outside building locations.
- One line in Seniors with multiple cashiers.

Using 2020-2021 Data from December 2020

- 26 employees (6 positions unfilled all year)
- Average breakfasts served = 101
- Average lunches served = 106



Food Service - Present

- Daily offerings include:
 - Changing main entree - 4 week rotating menu
 - Pizza
 - Hamburger, Chicken Sandwich, Spicy Chicken Sandwich
 - Nacho/Taco Bar
 - Pasta Station
 - Salad/Vegetable bar
 - Grab and go salads, soups and sandwiches
 - Hot breakfast sandwich/burrito every day
 - Thursday hot breakfast buffet with rotating specials



Food Service - Present

- Re-open Dawg House in February
 - Most of pre-COVID ala carte items back
 - Sixth point of service area for students
- Hosted student “feedback” days in December
 - Students asked for old orange chicken
 - Served again for first time last week
- Working to eliminate purchasing pre-cut fruits and vegetables in an effort to reduce waste and costs.

Using 2022-2023 Data from December 2022

- 19 employees
- Average breakfasts served = 106
- Average lunches served = 656



Food Service - Future

- Work with Principal Schmidt and the Principal Advisory Council (PAC) to create student advisory committee for cafeteria.
- Create and implement a coffee shop in the concession stand by the East Gym to be open all day.
- Incorporate new food items, action stations, food samples and promotions for students.
- Build menus as a result of feedback from student advisory committee.
- Increase participation and revenues for food service program while being fiscally responsible.



Questions???

BOE MEETING JANUARY 19, 2023
FREEDOM OF INFORMATION REQUESTS FULFILLED

Date of Request	Requestor	Documents Requested	Date of Response
12/14/2022	LocalLabs.com	Current BOE information: Full name, DOB, Home address, First day of service, appointed or elected	12/14/2022